

GENERAL INFORMATION 2009-2010

WEBSITE AND FORMS: We have a new district website: <http://www.apps.k12.mi.us/> The site is evolving and many of our forms will be located on the Middle School pages. All forms and information are available in the office for those without internet access.

SCHEDULE PICK UP AND

ORIENTATION: 6TH GRADERS AND

NEW STUDENTS: 6th graders and any new students should report to the middle school at the following time:

Wednesday, September 2, 2009. Last name A-M 9:00 – 10:30 a.m. Last name N-Z 11:00 a.m. – 12:30 p.m. Please join us for a PTSA sponsored Ice Cream Social from 10:30 – 11:00 a.m.

Schedules will be available on the first day of school for those students unable to attend.

SCHEDULE PICK UP 7TH AND 8TH

GRADERS: 7th grade schedules will be available Thursday, September 3 from 8:30 – 10:00 a.m. and 8th grade from 10:00 a.m. – 12:00 p.m. Schedules will be available on the first day of school for those students unable to attend.

FIRST DAY OF SCHOOL FOR ALL

STUDENTS: Wednesday, September 9, 2009. First bell at 7:40 a.m. Full day for all students. Dismissal at Allen Park Middle School is 2:31 p.m.

EMERGENCY FORM: Please complete both sides of the enclosed emergency form and turn it in to the office on schedule pick up day. Schedules will not be released unless this form is turned in.

PICTURE DAY AND ID CARDS:

Picture day will take place Tuesday, September 22, 2009 during P.E. or band classes. Forms will be sent home via your student. Pictures should be taken for ID cards and yearbook photos even if you do not plan to purchase a picture package. Only prepaid picture packages will be ordered. Retake day will be Thursday, November 5.

STUDENT HANDBOOK: A great reference guide available on our website and in the school office.

HEALTH FORMS: All 6th graders and new students need to have a completed green health form on file in the office.

BUS SCHEDULE: Please check the bus schedule on the website or refer to the APPS District calendar for current pick-up times.

LUNCH MENUS, FREE AND

REDUCED LUNCH FORM AND

ZANGLE ACCOUNTS: Our lunch menu and prices are posted on the website. The free and reduced lunch application is enclosed. Students all have Zangle accounts using their students ID number. Money may be deposited in the lunch line during breakfast or at lunch time. Breakfast is served daily from 7:15 – 7:40 a.m.

CODE OF CONDUCT: A copy of the 2009-2010 Code of Conduct is available on our web site or you may pick up a copy in the Middle School main office.

STUDENT PLANNERS: Each student will receive a new planner during the first two weeks of school at no charge. If there is a need for additional planners due to loss or damage, it may be purchased for \$5.00.

BOOK COVERS: Available in the office from the National Junior Honor Society for \$3.00 each. Our stretchy book covers fit all our textbooks.

HOMEWORK STATION: An hour after school for students to receive extra help on assignments or homework. Please check the website for days and times.

STUDENT DRESS CODE: The middle school dress code is described in the Student Handbook on our website. There is a dress code for students in physical education classes.

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YEARBOOKS: Students have the opportunity to order a school yearbook. Orders are taken in the fall with yearbooks arriving in June. Students need to pre-order a yearbook to ensure obtaining a book. Ordering information will be available at schedule pickup and on our website.

PTSA AND BOOSTER CLUB:

Membership forms are available on our website. Please check the website for the volunteer form, the latest news and meeting schedules.

IMPORTANT PHONE NUMBERS:

Main office: 313.827.2200

Attendance office: 313.827.2250

All absences and tardies are unexcused until called in by a parent or legal guardian.

DAILY ANNOUNCEMENTS: Broadcast each morning to all classrooms. Students are responsible for all information shared.

PARENT-PRINCIPAL MEETINGS:

Second Tuesday of every other month starting in September at 9:30 a.m. in the media center. Please see the district calendar for exact dates.

REPORT CARDS: The first three report cards are distributed to students the Friday after the end of each quarter. The final report card is mailed home to parents.

P.E. REQUIREMENTS: Students must wear navy blue or black shorts or sweats (no boxers or jeans). A gray or white t-shirt or sweatshirt (both with sleeves) must be worn. All students will need a combination lock for P.E. class. It is very important to lock your street clothes in a locker while in P.E. class.

ANNUAL REPORT: The Allen Park Middle School Annual Report will be available on our website with printed copies available in our school office. The document will be reviewed during the September Parent-Principal meeting.

MEET THE TEACHER NIGHT: A night for Parents only to meet your child's teachers. You will experience a shortened version of a school day on Thursday, September 24, 2009 at 6:30 p.m.

TEACHER CONTACTS: Please call the office or click on the teacher name on our staff list on our website to email individual teachers.

LOCKERS: Use of lockers for students is a privilege, not a right. Locker numbers and combinations will be listed on schedules. Locker combinations should be kept secret for student's own protection.

CELL PHONES: Cell phones and Electronic Communication Devices shall be turned off and stored in the student's locker during school hours. Phones are not to be used to call home due to illness. Students should report to the office to use office phones.

PROGRAMS FOR FUNDRAISING:

The middle school participates in the programs listed below. Please check the website for further details.

- Labels for Education
- Box Tops for Education
- Recycling of ink cartridges
- Recycling of cell phones
- Meijer Community Rewards
- Target Take Charge of Education
- Tyson Project A+
- Gordon's Food Services

ATHLETIC PARTICIPATION FEE:

Allen Park Public Schools athletic participation fee is \$60 per student with a maximum \$225 per athlete and \$330 per family district wide. Forms will be sent home via the coach. Only checks or money orders accepted. No cash!

ATHLETES: All athletes must have a MHSAA physical form on file. Forms are available in the office and on our website.