

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING
REGULAR MEETING

TUESDAY, 7:35 P.M.

NOVEMBER 15, 2011

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION REGULAR MEETING HELD NOVEMBER 15, 2011.

The Licking Heights Board of Education met in Regular Session for the purpose of conducting official school business on November 15, 2011 at 7:35 p.m. at Licking Heights West Elementary, 1490 Climbing Fig Drive, Blacklick with Mr. Matt Satterwhite, President, presiding.

Due to a power outage, the meeting was moved from the High School to West Elementary. As a result of the change in location, the meeting was unable to be recorded.

Mr. Satterwhite asked the Treasurer to call the roll. Those members present were: Ms. Sharon Cochrum, Mr. Mark Loth, Mr. Matt Satterwhite, Mr. Chuck Seeright and Mr. Richard Wand. Student Representatives Hibo Mohamed and Timothy Ney were absent.

The President presented the agenda and asked if there were any additions or deletions. The following change was made:

A. Remove Item 8. Presentations: A. Kindergarten Teachers

Resolution #192-2011 ADOPTION OF THE AGENDA

Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education adopts the agenda as changed.

AYES: Satterwhite, Wand, Cochrum, Loth, Seeright
The President declared the motion carried.

The President asked if there were any prepared remarks by the public. There were none.

Student Representative Reports - None

Presentations: A. NetOps – See attached sheet

Recognition of newly-elected Board members – Brian Bagley and Nicole Roth

Discussion – Board Committees Reports:

Technology –

- Reviewed NetOps audit information/findings

Building & Grounds –

- Walking tour of West expansion
- Addition is under roof and weather proofed
- Heavy Engineering will be examining the building for efficiencies
- Expected to open on schedule
- Asked Superintendent to reexamine grade configurations to try to get 4th grade in one building
- Potential gross negligence regarding issue found at LH West
- Central track and restrooms discussed
- District wide storage needs discussed
- Discussion of district athletic fields
- Lockers at LHC (band and academic) reviewed

Community Outreach – Potential topics:

- ESL
- Fields/facilities
- Special Education
- Curriculum
- Extra – Curricular's
- Senior citizens
- Bullying
- Technology in schools
- School finances
- Grade configurations

Treasurer's Report:

Insurance Update –

- Reviewing possible options to save money while maintaining current benefit levels.

Wellness Update –

- Will be adding bulletin boards to each building.
- Biometric screenings and Health Risk Assessments being scheduled with Cigna.
- Another survey being sent to employees.

Moody's rating call today for possible refunding opportunity.

Resolution #193-2011 CONSENT AGENDA

Superintendent recommends, Mr. Satterwhite moves and Mr. Loth seconds that the Board of Education approve the consent agenda – Item A. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions

1. Resignation(s):

- A. Tami Hatle, Bus Driver, Transportation, effective November 4, 2011.

B. Ireda Williams, Server/Helper, Food Service, effective November 4, 2011.

2. Employment – Substitutes, 2011/2012.

A. Richard Sellers Transportation Asst. Step 0 \$11.85 per hour

Comment: Mr. Sellers worked September 27, 2011 through October 19, 2011.

B. Karen Flook Server/Helper Step 0 \$10.57 per hour

C. Joanne Johnson Bus Driver Step 0 \$13.06 per hour

D. Darla Morrison Transportation Asst. Step 0 \$11.85 per hour

3. Employment – Supplemental Salaries, 2011/2012 School Year:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Callihan, Ryan	JV Boys Basketball	HS	2	0	\$1,810
Carey, Laura	JV Girls Basketball Asst.	HS	3	1	\$1,411
Chamberlain, Donna	Faculty Manager – Winter	HS	4	3	\$1,374
Mattison, Doug	JV Boys Basketball	HS	Volunteer		\$0
Richardson, Austin	JV Girls Basketball	HS	2	0	\$1,810
Roane, Jared	Girls Basketball	HS	Volunteer		\$0
Robinson, Brian	Freshman Boys Basketball	HS	3	0	\$1,359
Sommers, Troy	Faculty Manager - Winter	HS	4	0	\$1,131

4. Employment, Certified, 2011/2012

A. Katie Guseman, Literacy Coach, 129 days/1 year contract/at a salary of (M-4), \$28,877.94 effective October 24, 2011 (Replacing Alyssa Carlisle)

Comment: Being paid from EdJobs grant.

B. Barbara Robins, Long Term Substitute, 134 days/1 year contract at a salary of (M-7), \$33,812.22 effective October 24, 2011. (Filling in for Beth Wiggins)

5. Employment, Informational Only, Classified, 2011/2012

A. Teri Bagley has moved to the 4 hour Server/Helper position at LH High School from the 3 hour Server/Helper position at LH North (Replacing Sue Knight who retired).

B. Wendy Kingery has moved to the 3 hour Server/Helper position at LH North from the 2.5 Server/Helper at LH High (Replacing Teri Bagley who transferred to LH High).

AYES: Satterwhite, Loth, Cochrum, Seeright, Wand
The President declared the motion carried.

ACTION AGENDA

A. Treasurer Recommendations

Resolution #194-2011

Treasurer recommends, Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education approves:

1. Minutes of the October 18, 2011 Regular Meeting
2. Board reports
3. Then & Now certificates

AYES: Satterwhite, Wand, Cochrum, Loth, Seeright
The President declared the motion carried.

B. Superintendent Recommendations

Resolution #195-2011

Superintendent recommends, Mr. Satterwhite moves and Ms. Cochrum seconds that the Board of Education approves Rich & Gillis Law Group, LLC as the law firm that handles all 2012 tax cases, appeals and summary of 2012 actions for Licking Heights.

AYES: Satterwhite, Cochrum, Loth, Seeright, Wand
The President declared the motion carried.

Resolution #196-2011

Superintendent recommends, Ms. Cochrum moves and Mr. Loth seconds that the Board of Education approves the Educational Funding Group as the District E-Rate consultant for E-Rate funding year July 1, 2012 – June 30, 2013 in the amount not to exceed \$7,500.00.

AYES: Cochrum, Loth, Satterwhite, Seeright, Wand
The President declared the motion carried.

Resolution #197-2011

Superintendent recommends, Mr. Wand moves and Mr. Loth seconds that the Board of Education approves the Superintendent to sign change orders for the LH West building project not to exceed the amount of \$25,000.00 or the maximum contract change order whichever is less.

AYES: Wand, Loth, Cochrum, Satterwhite, Seeright
The President declared the motion carried.

Resolution #198-2011

Superintendent recommends, Mr. Wand moves and Mr. Loth seconds that the Board of Education approves authorizing a contract with Heapy Engineering for building envelope leakage testing for the LH West addition and thermal testing services of the existing building not to exceed the amount of \$23,100.00.

AYES: Wand, Loth, Cochrum, Satterwhite, Seeright
The President declared the motion carried.

Resolution #199-2011

Superintendent recommends, Mr. Seeright moves and Ms. Cochrum seconds that the Board of Education approves a contract with Riverside Publishing effective November 1, 2011 through October 31, 2013 not to exceed the amount of \$5,000.00 per year.

Comment: Contract is paid by monies received from Houghton Mifflin Company.

AYES: Seeright, Cochrum, Loth, Satterwhite, Wand
The President declared the motion carried.

Resolution #200-2011

Superintendent recommends, Mr. Loth moves and Mr. Wand seconds that the Board of Education approves the first reading of the following new policy.

1461 Unrequested Leaves of Absence/Fitness for Duty

AYES: Loth, Wand, Cochrum, Satterwhite, Seeright
The President declared the motion carried.

Resolution #201-2011

Superintendent recommends, Mr. Loth moves and Mr. Seeright seconds that the Board of Education approves the following revised policies.

3161	Unrequested Leaves of Absence/Fitness for Duty
4161	Unrequested Leaves of Absence/Fitness for Duty
5113.02	School Choice Options Provided by the No Child Left Behind
6152.01	Waiver of School Fees for Instructional Materials
8210	School Calendar

AYES: Loth, Seeright, Cochrum, Satterwhite, Wand
The President declared the motion carried.

Resolution #202-2011

Superintendent recommends, Mr. Satterwhite moves and Mr. Wand seconds that the Board of Education approves the following donations:

- A. LH Central's PSA, donation of a Smartboard and an extra mounting unit for an existing portable Smartboard, estimated amount \$2,687.00.
- B. Charlotte Moore, donation of \$45.00 for Quiz Bowl.
- C. Aetna Foundation, donation of \$154.14 to LH Central.
- D. Entertainment Publications, donation of \$500.00 to LH North.
- E. Vivian Wilson, donation of two (2) clarinets to the music department at LH Central, estimated cost \$180.00.
- F. Lynd's Fruit Farm, donation of four bushels of apples and five gallons of cider for the Health Fair, estimated cost \$150.00.
- G. AEP, donation of \$300.00 to the National Honor Society for Make a Difference Day.

AYES: Satterwhite, Wand, Cochrum, Loth, Seeright
The President declared the motion carried

Resolution #203-2011

Superintendent recommends, Ms. Cochrum moves and Mr. Wand seconds that the Board of Education approves the resolution appointing R.W. Baird as underwriter for the potential refunding of existing bonds.

RESOLUTION APPOINTING UNDERWRITER

WHEREAS, the Board desires to appoint Robert W. Baird & Co. Incorporated ("Baird"), as its underwriter;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Licking Heights Local School District (hereinafter called the "Board of Education"):

SECTION 1. That Baird is hereby retained as underwriter to purchase and resell bonds on behalf of the Board of Education on the terms and subject to the conditions stated in the engagement letter dated November 15, 2011, for a fee to be negotiated by and between the CFO/Treasurer and Superintendent, on the one hand, and Baird, on the other hand, but not exceeding 1.32% of the aggregate par amount of the bonds sold, plus reimbursement of expenses paid by Baird in connection with the bond offering.

SECTION 2. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

AYES: Cochrum, Wand, Loth, Satterwhite, Seeright
The President declared the motion carried.

Resolution #204-2011

Superintendent recommends, Mr. Satterwhite moves and Mr. Loth seconds that the Board of Education approves to move the Tuesday, December 20, 2011 Board meeting to Tuesday, December 13, 2011.

AYES: Satterwhite, Loth, Cochrum, Seeright, Wand
The President declared the motion carried.

Resolution #205-2011

Superintendent recommends, Mr. Wand moves and Mr. Loth seconds that the Board of Education approves the change order to increase the current contract with Settle-Muter Electric by the amount of \$19,461.01.

Comment: This is to cover the cost for the classroom sound reinforcement systems to be placed in the 11 new classrooms at LH West.

AYES: Wand, Loth, Satterwhite, Cochrum, Seeright
The President declared the motion carried.

Superintendent Comments:

- Race to the Top – Early college HS grant update
- First round of administrative evaluations completed last week
- Using new model of evaluation (in conjunction with Race to the Top)
- Video surveillance equipment being reviewed
- Residency/attendance issues being reviewed
- HR firm in Friday to review staff roles, duties, job descriptions
- Spoke at staff meeting at LH South Elementary regarding district report card - Will be meeting with Licking Heights Central soon
- Meeting with Accel – New company in New Albany Business Park
- Thanks to Nicole and Brian for attending OSBA Capital Conference

Board Comments –

Mr. Seeright

- Welcome to new board members
- Appreciate those who moved to West for meeting
- Congratulations to band – State finals
- Have a great Thanksgiving holiday

Mr. Loth

- Welcome to new board members
- Lots of good momentum, looking forward to positive things
- Fall sports finished; winter sports beginning

Ms. Cochrum

- Welcome to board members
- Great group to work with

Mr. Wand

- Welcome to new board members
- Being on board gives an opportunity to see first-hand how hard everyone works

Mr. Satterwhite

- Welcome to board members
- Want to work on board review in December
- Girls Basketball coaches doing great job
 - o HS coaches working with Middle School youth teams

Resolution #206-2011 BOARD ACTION

Mr. Satterwhite moves and Ms. Cochrum seconds that the Board of Education enters into Executive Session for the purpose of discussing negotiations, personnel issues and property.

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.
- The purchase of property for public purposes or the sale of property at competitive bidding.
- Conference with the board's attorney to discuss matters which are the subject of pending or imminent court action.
- Preparing for conducting, or reviewing negotiations or bargaining sessions with employees.
- Matters required to be kept confidential by federal law or rules or state statutes.
- Specialized details of security arrangements.

TIME: 9:15 P.M.

AYES: Satterwhite, Cochrum, Loth, Seeright, Wand
The President declared the motion carried.

Brian Bagley and Nicole Roth, Board Members - Elect were invited into Executive Session.

All who entered the Executive Session returned to regular session at 10:50 p.m.

Resolution #207-2011

Ms. Cochrum moves and Mr. Loth seconds that the Board of Education meeting adjourns at 10:51 p.m.

AYES: Cochrum, Loth, Satterwhite, Seeright, Wand
The President declared the motion carried.

BOARD APPROVED: DECEMBER 13, 2011

