



LULING INDEPENDENT SCHOOL DISTRICT
212 EAST BOWIE STREET
LULING, TEXAS 78648
(830) 875-3191







STRIVING FOR EXCELLENCE

Dear Applicant:

Thank you for your interest in applying for a position with the Luling Independent School District. We look forward to considering you for a position with our district.

Applications are sent to all persons making a request for one. However, the issuance of an application does not imply that we have vacancies at this time or that you are under consideration for immediate employment.

Please follow the steps below in order for Luling ISD to give fair and complete consideration to your application. Please make sure that *all* steps are completed.

-  Complete the Professional Application.
-  Submit a copy of both sides of your valid teaching certificate or a letter from your college or university verifying that you have been recommended for certification with the area(s) of specialization listed.
-  Submit an official college transcript (a copy will be sufficient until an official copy can be obtained).
-  Complete the Criminal History Record Information Addendum.
-  Submit a copy of your Service Record (if applicable).
-  Attach a complete resume.

Applications are kept on file for *one* year from the date of application. In order for your application to remain active after *one* year, you must submit a letter to the Luling ISD Administration Office requesting renewal prior to the anniversary date of your application. Otherwise, after *one* year, the application and all accompanying documents will be destroyed.

Thank you for your interest in the Luling Independent School District.

Sincerely,

Lisa Patterson
Human Resources

LULING INDEPENDENT SCHOOL DISTRICT

212 East Bowie Street, Luling, Texas 78648

Telephone (830) 875-3191

Fax (830) 875-3193

CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

CONFIDENTIAL*

The Luling Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ (Texas Education Code §22.083). The information requested below is necessary to obtain criminal history record information.

Please print.

Name

Last

First

Middle

Social Security Number _____

Date of birth _____

Sex: Male Female

Ethnicity:

Native American Asian

African American Hispanic

White

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Signature

Date

*This form will be removed from the application and filled separately in the personnel office.

An Equal Opportunity Employer

Professional Application



Luling ISD
Striving for Excellence

Luling Independent School District
Luling, Texas 78648
www.luling.txed.net

Please fill this form out completely

Date of Application _____

Name _____

Present Address _____
Last First Middle Maiden

City _____ State _____ Zip Code _____ Phone () _____

POSITION FOR WHICH APPLICATION IS MADE

Primary Position sought _____

Other Position(s) sought _____

Highest Education level attained: Bachelor's Master's Doctorate Degree

Indicate type of certification you hold: I hold a Texas Teaching Certificate I am not certified

Elementary Secondary All Level I hold an out of state Certificate

ExCET Date: _____

TEXES Date: _____

How many years have you taught? _____

ExCET/TEXES Content Area(s): _____

Have you ever been placed on a teaching permit in a Texas School District? Yes No

List below teaching fields/endorsements with expiration date AS THEY APPEAR ON YOUR CERTIFICATE:

Subject	exp date	Subject	exp date	Subject	exp
Subject	exp date	Subject	exp date	Subject	exp

Other than the certified fields above, list all the subject areas with 12 or more credit hours on transcript:

Subject	exp date	Subject	exp date	Subject	exp
Subject	exp date	Subject	exp date	Subject	exp

Are you applying to coach? Yes No

If yes, list sports _____

Which language(s) other than English do you read, write or speak?

Are you presently under contract with any other school district for the next school year? Yes No

What is your present salary? _____

EDUCATIONAL HISTORY

High School	Location		
University	Dates Attended	Degree Earned	Date of Graduation

PROFESSIONAL REFERENCES

List names of at least three references (superintendent, principal, supervisor, college professor) capable of giving information about your professional work experience and professional preparation.

Full Name of Reference-(please include one cooperating teacher)	Position	Complete Mailing Address	Telephone #

TEACHING EXPERIENCE

List teaching experience beginning with most recent years for past 10 years.

Name and Address of School	Type of Assignment	Dates Taught	Reason for Leaving

OTHER WORK EXPERIENCE

List other work experience, not school relate, beginning with most recent years for past 10 years.

Name and Address of Employer	Type of Assignment	Length of Employment	Reason for Leaving

PERSONAL INFORMATION

1) Do you have any relatives employed in the Luling Independent School District? Yes No If yes, please indicate:

Name_____

Position_____

2) Are you related to a current Luling ISD School Board Member? Yes No If yes, name of member and relationship:

3) Were you previously employed by Luling ISD? Yes No If yes, when?

Name at that time _____

4) Have you ever had your contract proposed for non-renewal or termination? Yes No If yes, please explain:

5) Have you ever resigned in lieu of having your contact proposed for non-renewal or termination? Yes No If yes, please explain:

6) Have you ever had an ethics complaint filed against you with the State Board for Educator Certification? Yes No If yes, please explain:

7) Have you ever been reprimanded by a supervisor for unprofessional or unethical conduct? Yes No If yes, please explain:

I hereby affirm that all information provided in the application is true and accurate to the best of my knowledge, and understand that any falsification, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment.

I authorize the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand that the district is required by the Texas Education Code 21.917 to obtain criminal history record information on applicants for employment.

This application becomes the property of the district. The district reserves the right to accept or reject it. This application shall be considered active for a period of one year. Any applicant wishing to be considered for employment beyond this time should contact the personnel office in writing.

We consider applicant(s) for all positions without regard to race, color, nation origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

Signature

Date

It is the policy of the Luling Independent School District not to discriminate on the basis of race, color, national origin, sex, handicap or age in its employment practices as required by Title VI of the Civil Rights Act of 1964, as amended, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended.

For information about you rights or grievance procedures, contact the Title IX Coordinator, Marc Puig at 212 East Bowie, Luling, Texas 78648, (830) 875-3191 and/or the Section 504 Coordinator, Debora Ribble at 122 East Houston, Luling, Texas 78648, (830)875-2515.

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