





LULING INDEPENDENT SCHOOL DISTRICT
212 East Bowie, Luling, Texas 78648 (830)875-3191

Dear Substitute Teacher Applicant:

Thank you for requesting an application to substitute teach in the Luling Independent School District.

Attached you will find a copy of our substitute application and other required forms for the 2011-2012 school year. Please complete *all* of the attached forms and return them to the Personnel Office. Applications are not considered complete until *all* required materials have been received in the personnel office. In addition to these forms, please provide:

-  A copy of your social security card or birth certificate and driver's license or other appropriate documentation.
-  A copy of your diploma or transcript for highest level of education obtained.

Following receipt of your completed application and all of the additional items listed above, you will be placed on the Luling ISD Substitute Teacher Roster for the current school year.

Substitute teachers are paid on the final working day of each month for days worked during the previous pay period. The current rate of pay is \$55.00 per day without a college degree and \$65.00 per day with a college degree. If a substitute teacher works more than ten (10) consecutive days for the same teacher, the rate of pay will increase to \$70.00 per day for the eleventh (11th) day and each day thereafter.

Substitute teacher applications are valid for *one* school year only. Applications for a new school year may be filed out any time after July 1st.

Please feel free to call our personnel office at 830-875-3191, Ext. #1004 if you have any questions regarding your application. Thank you for your interest in the Luling Independent School District.

Sincerely,

Lisa Patterson
Human Resources

An Equal Opportunity Employer
LULING INDEPENDENT SCHOOL DISTRICT
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Professional/Paraprofessional Substitute Application
2011 - 2012

Name _____
Last First Middle Social Security Number

Address _____

City _____ State _____ Zip Code _____ Phone() _____

Person to notify in case of emergency

Name Phone Number

Education:

Indicate your highest grade completed: _____ Are you a high school graduate? Yes No

High School Attended: _____ City: _____ State: _____

Number of College Hours: _____ Area of Study: _____

College Graduate: Yes No Major: _____

College Attended: _____

Teacher Certification:

Yes No Concentration: _____

Level: Secondary Elementary All Levels

<u>Location I wish to substitute on:</u>				
<input type="checkbox"/> Rosenwald (PK & K)	<input type="checkbox"/> Primary (1 st - 2 nd)	<input type="checkbox"/> Elementary (3 rd - 5 th)	<input type="checkbox"/> Junior High (6 th - 8 th)	<input type="checkbox"/> High School (9 th - 12 th)
Days Available: _____				

1. Are you currently receiving teacher retirement from Teacher Retirement System of Texas?

Yes No

2. Do you have any relatives employed by Luling ISD? Yes No
If yes, please indicate:

Name _____ Position _____ Relationship _____

2. Are you related to a current School Board member? Yes No
If yes, please indicate:

Name _____ Relationship _____

3. Have you ever been convicted of a felony? Yes No

Please explain:

List of Employers	Address	Supervisor	Phone Number
1.			
2.			
3.			

Signature of Applicant

Date

We consider applications for all positions without regard to race, color, national origin, age, religion, sex, marital or veteran status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

LULING INDEPENDENT SCHOOL DISTRICT

212 East Bowie Street, Luling, Texas 78648

Telephone (830) 875-3191

Fax (830) 875-3193

CRIMINAL HISTORY RECORD INFORMATION ADDENDUM

CONFIDENTIAL*

The Luling Independent School District is authorized by state law to obtain criminal history record information on applicants the district intends to employ (Texas Education Code §22.083). The information requested below is necessary to obtain criminal history record information.

Please print.

Name

Last	First	Middle
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Social Security Number _____ Date of birth _____

Sex: Male Female

Ethnicity: Native American Asian
 African American Hispanic
 White

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Signature

Date

*This form will be removed from the application and filled separately in the personnel office.

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