

**South Redford Foundation for Educational Excellence**  
**2009 – 2010 Classroom Grant Application**  
The Grant Application deadline is Friday, January 8, 2010.

The South Redford Foundation for Educational Excellence provides teachers and students of the South Redford School District the opportunity to apply for funding through the grant program. The mission of the grant program is to provide funding to enhance the learning experiences for students across the District that:

- implement creative and innovative ideas
- establish a lasting impression on the students' learning process
- serve a large body of students
- provide resources that will be utilized in their classrooms year after year

During the 2009 -2010 school year, the Foundation is offering Classroom Grants, which will be awarded up to \$1,000 per grant. All teachers in the District are encouraged to submit a grant application for individual classroom improvements. Twelve grants will be awarded during the 2009 -10 school year. The Grant Application deadline is Friday, January 8, 2010.

The Classroom Grants are categorized as Technology Grants or Learning Tool Grants. **Please use the following steps as a checklist before submitting your Grant Application.**

1. Print out a copy and complete the application.
2. Complete the cover sheet.
3. Answer Grant Requirement Applications Questions.
4. Refer to the Grant Criteria Guidelines for assistance.
5. **Complete** the Grant Requisition Form\* and have it signed by your building principal.
6. Make a copy of the application and supporting documentation for your records. Original submissions will be retained by the S.R.F.E.E.
7. Submit the application to:  
S.R.F.E.E.  
26141 Schoolcraft  
Redford, Michigan 48239

**Application Deadline: Friday, January 8, 2010.**

\* **All costs** for your grant proposal **must** be listed on the Grant Requisition Form, including shipping and handling.

**South Redford Foundation for Educational Excellence  
2009 – 2010 Classroom Grant Application**

**COVER SHEET**

<b>IDENTIFY THE CATEGORY OF THE GRANT BEING SUBMITTED: CHECK ONE</b>	
<p>_____ Technology Grant A Technology Grant is any proposal that <i>requires the use of a computer</i> and or includes the use of a computer, laptop, digital camera, or software.</p>	<p>_____ Learning Tool Grant A Learning Tool Grant is any proposal that includes a learning tool other than being related to a computer and <i>does not require</i> the use of a computer. Examples include books on tape, books, learning enhancement tools, and microscopes</p>

Name	
School	
Grade / Department	
E-mail	
Telephone	
Have you previously applied for a SRFEE grant?	
Did you receive the grant?	
If yes, is this proposal related to the previous grant proposal?	
<b>A Grant Requisition Form <i>must</i> accompany all grant proposals.</b>	

<b>Building Administrator Signature</b>
X _____

Please note that in the past, the Foundation has not supported individual student grants, class party supplies, or field trips. For additional information, see the Criteria Guidelines for help regarding the application.

**South Redford Foundation for Educational Excellence  
2009 – 2010 Classroom Grant Application  
Grant Requirement Application Questions**

Submit the answers to the following questions and the completed Grant Requisition Form and with any supporting documentation.

**#1 Statement of Project**

Describe the creative idea or innovative approach that you will implement in your classroom to enhancing the learning experience for your students. Include the number of students that will be affected.

**#2 Objectives of Project**

Identify two learning objectives of this proposed learning experience.

**#3 Plans for Evaluating**

How will you evaluate this project and student learning from this experience?

**#4 Proposal See Grant Requisition Form**

What is the estimated cost for this proposal? The maximum grant is \$1,000. If additional money is required, indicate how the proposal will be funded. Include specific information about material and equipment needed.

**#5 Procedure of Project**

How will this project be implemented into your classroom to support the curriculum goals or school improvement plan?

**#6 District Strategic Plan**

The South Redford School District Strategic Plan consists of four goals. Which Strategic Plan goal does this proposal support and how?

**#7 State Benchmarks / GLCEs**

How is this proposal aligned with the Michigan Curriculum Framework? Include the state benchmarks that support your proposal.

**#8 Technology and Computer Grants ONLY this question is only applicable for technology proposals.**

1. Are you familiar with the technology or is training needed?
2. Will there be additional upgrade cost for following years?
3. Is this technology being used within the District now? If so, where?
4. Will you be willing to train other teachers, staff, and/or parent volunteers within the District or your building?

**Building Administrator Signature**

X \_\_\_\_\_



# South Redford Foundation for Educational Excellence 2009 – 2010 Classroom Grant Applications

## Grant Criteria Guidelines

S.R.F.E.E is looking for creative and innovative ideas that will enhance the learning experiences for our students. Grants that leave a lasting impression on students' learning process, serve a large body of students, and provide teachers resources that will be utilized in their classrooms year after year are essential to the reaching the Foundation's mission. In the past, the Foundation has not supported individual student grants, class party supplies, or field trips. The following criteria will be helpful in completing your grant application.

1	Statement of project.	Is the goal statement clearly proposed describing your creative idea and innovative approaches that will enhance the learning experience for students? Include number of students involved in the implementation of the project. List subject areas and tentative implementation and completion date of project.
2	Objective of project	List student learning objectives--at least two, not more than four.
3	Plans for evaluating.	How will you evaluate the project? How will you measure student achievement or impact of learning? What is your timeframe or schedule of the project? Remember PLAN-DO-STUDY-ACT (Baldrige process.)
4	Budget	Is the budget request reasonable and sufficiently detailed? Include all supporting information. Itemize your estimated cost. Include specific information such as material and equipment needed. Are there any future cost needed to support this project?
5	Procedures of project.	Procedures clearly described. How will this project be implemented into your classroom to support curriculum goals and/or your School Improvement Plan? Will parent volunteers or involvement opportunities be utilized?
6	District Strategic Plan	The South Redford School District Strategic Plan consists of four goals. Which goal or goals does this proposal support?
7	State Benchmarks	How is this proposal aligned with the Michigan Curriculum Framework? Include the state benchmarks that support your proposal.
8	<b>Technology/ Computer Related ONLY</b>	Are you familiar with the technology? How does this project support the South Redford Technology Plan? Have you contacted the Technology Director to verify the compatibility of this equipment? Is this technology being used in the District now? Will you be willing to train other teachers and or staff members in your building in the use of this technology?

# South Redford Foundation for Educational Excellence 2009 – 2010 Classroom Grant Applications

## Requisition Form

The Grant Requisition Form ***must*** be submitted with all S.R.F.E.E. Classroom Grant applications. Complete one requisition form per vendor. Funding allowances provided by the S.R.F.E.E. Classroom Grant are to be used for the specific grant applications only. All materials become property of the South Redford School District and must be used in accordance with the application specifications.

**Vendor Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City:	
State:	
Zip:	
E-mail:	
Phone:	

Web site: \_\_\_\_\_

Please use the SRSD Tax Exempt number when ordering: 38-600-4187.

Quantity	Description	Amount
<b>Shipping and handling</b>		<b>\$</b>
<b>Grand total of Grant Proposal</b>		<b>\$</b>

**South Redford Foundation for Educational Excellence  
2009 – 2010 Classroom Grant Applications**

**Additional Supporting Information  
Optional**