

South Redford School District  
Board of Education  
Regular Meeting  
Monday, February 8, 2010

The Regular Meeting of the South Redford Board of Education was held on Monday, February 8, 2010, in the Board Room at the Jan Jacobs Educational Services Center. The meeting was called to order by the President at 7:00 p.m. Following the Pledge of Allegiance, the President asked the Secretary to call the roll.

**THE BOARD**

Present:

Laurie Hicks, President  
Bruce Mazurowski, Secretary

Cheryl Flesher, Treasurer  
Stephen Baker, Trustee

Absent:

Tom Dowdy, Vice President  
Elizabeth Kangas, Trustee

Gregory Morgan, Trustee

**THE ADMINISTRATION**

Linda S. Hicks, Superintendent  
Susan Wright-Barnes, Director of Finance

Kristina Harmon, Curriculum Director  
Judy Considine, Communications Coordinator

**BOARD OF EDUCATION MISSION STATEMENT**

Working together with the administrative team and the community, we will provide an environment that will maximize the personal growth and academic achievement of all students.

The President asked if there were any corrections or changes to the agenda of the regular meeting of February 8, 2010. Since there were none, the agenda was approved as printed.

**RECOGNITION OF PEOPLE AND PROGRAMS**

- The Shanghai Quartet's visit to Fisher Elementary School was on the front page of the February 4, 2010, Redford Observer.
- Four administrators, one teacher and Dr. Hicks were invited to the State of the State Address in Lansing by Andy Dillon and Amy Hichez.
- The Redford Observer featured several articles on the South Redford School.
  - Brian Galdes wrote an article on Learn to Say No To Your Children More Often.
  - Pierce Musicians Earn Top Honors at Solo and Ensembles.
- Report cards were sent home with student instead of being mailed, which will be a savings to the District.
- Kindergarten Round ups will take place in March.
- Parent and Teacher Conferences for the Elementary Schools are February 10 and 11, 2010.

**BOARD/SUPERINTENDENT COMMUNICATIONS**

- Judy Considine made arrangements for the Board to have their pictures taken on March 8, 2010 by Focal Point Photographers.
- Dr. Hicks asked the Board for available dates to conduct Board hearings.
- The dates for the Community Budget Reductions are as follows:
  - March 1, 2010, 6:30 – 8:00 p.m. at Thurston High School.

- March 4, 2010, 6:30 – 8:00 p.m. at Jefferson Elementary School.
- The Superintendent’s Advisory Council Meetings:
  - Tuesday, March 9, 2010, 9:30 – 10:30 a.m. at the Administration Building.
  - Thursday, March 11, 2010, 7:00 – 8:00 p.m. at the Administration Building.
- Calendar Dates:
  - Elementary Parent and Teacher Conference:
    - Wednesday, February 10, 4-7 p.m.
    - Thursday, February 11, 1-7 p.m.
  - School-Based Health Clinic Meeting, Thursday, February 18.
  - NCA Visit, Monday through Wednesday, February 22-24.
  - Galileo Leadership Consortium Professional Development, Thursday, February 25, 2010, with guest speaker: Stephen Covey.
  - Regular scheduled School Board Meeting is Monday, February 22, 2010 at Vandenberg Elementary School.

### **CONSENT AGENDA**

- a. Approval of Minutes:  
The Minutes of the Regular Meeting of January 25, 2010 were approved as printed.
- b. Approval of Warrants:  
Warrants for weeks ending January 29, 2010 and February 5, 2010, were approved as printed.
- c. New Hire:  
Lynn Shackelford – effective: November 10, 2009.
- d. Donation:  
A donation in the amount of \$2,000 was received from Mr. and Mrs. Joseph Clayton of Utah to be used towards the Thurston High School Men’s Golf Team for greens fees or for uniforms and not limited to one specific expenditure area.

Ms. Cheryl Flesher moved to approve the Consent Agenda items a-d listed above, supported by Mr. Stephen Baker. Vote: All ayes (4) - Hicks, Flesher, Mazurowski and Baker. Nay - (0). Abstain - (0). Motion carried.

### **PRINCIPALS’ WEEK RECOGNITION**

Governor Jennifer M. Granholm has proclaimed the week of February 14, 2010, as Principals’ Week in Michigan. This recognition is richly deserved because research has shown that the principal is the key to the success of a school. Dr. Ron Edmonds has stated, “One of the most tangible and indispensable characteristics of effective schools is strong administrative leadership without which the elements of good schooling can neither be brought together nor kept together.”

Dr. Hicks recommended that the Board of Education adopt the attached resolution honoring South Redford’s Principals for the tremendous contributions that they make

Mr. Stephen Baker moved adoption of the following resolution,

WHEREAS, Principals’ Week is dedicated to recognizing the significant contributions of Michigan’s elementary, middle and high school principals and the dedication they have for providing quality educational experiences and guidance to their students; and,

WHEREAS, Together, teachers and principals strive to create a conducive environment for students to learn and strive to encourage students to continue to learn as it is a lifelong process; and,

WHEREAS, Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and,

WHEREAS, Though change may be uncomfortable, principals have recognized that it is essential for growth as the use of technology is a driving global focus in communication and information; and,

WHEREAS, Child advocacy is within the role of the educator, and principals act as the liaison between the school and the community to ensure that the school's undertakings and achievements are recognized; and,

NOW, THEREFORE, The Governor of the State of Michigan, does hereby proclaim the week of February 15, 2010, as Principals' Week in Michigan, and encourages all citizens to support the efforts of the school principals in their communities.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Education does hereby recognize South Redford's principals for their outstanding work on behalf of children and their dedication to the South Redford community, and

BE IT FURTHER RESOLVED, That the Superintendent of Schools shall do all things necessary to implement the intent of this resolution.

Supported by Ms. Cheryl Flesher. Vote: All ayes (4) - Hicks, Mazurowski, Flesher, and Baker. Nay - (0). Abstain - (0).

### **DISCUSS BLESSINGS IN A BACKPACK**

We are fortunate to have an opportunity to have Blessings in a Backpack program in South Redford School District. The program is designed to help meet the nutritional needs of students over the weekends. The program first began in Louisville, Kentucky in 2005 as a further program of U.S.A. Harvest. Since then the program has moved into 118 schools, 8 of those schools are in Michigan. For \$80.00 a year, an "at-risk" student could receive a backpack to take home each week filled with nutritious food (non-perishable food for 6 meals) for the weekend.

This project is funded through donations and volunteers. With the support of the administrators and Redford Township we are hopeful to get this project going by the fall of next year. Additional materials were in the Board packets last week. Deb Greenwood, Principal at Jefferson Elementary school gave a presentation at Monday night's Board meeting.

### **CONSOLIDATION OF SERVICES UPDATE**

At the January 25, 2010 Board meeting the Board approved the resolution to enter into an agreement with the Michigan Department of Education. Under this resolution the District agrees to develop of Service Consolidation Plan in order to reduce school operating costs that is compliance with the Michigan Department of Education.

On Monday night, Dr. Linda Hicks and Dr. Kristina Harmon gave an update on the Consolidation of Services.

## **CURRICULUM UPDATE**

Dr. Kristina Harmon, Curriculum and Technology Director gave an update on the curriculum in the South Redford School District at Monday night's Board meeting.

## **SCHOOL BASED HEALTH CLINIC UPDATE**

Meetings, plans and preparations have been on going for the School Based Health Clinic. At the Board meeting, members of the steering committee of the Child and Adolescent Health Center Community Advisory Council, Sheila Horbatch, Teri Czerwinski and Ron Szumski of Botsford Hospital, gave the Board an update on progress for the School-Based Health Clinic.

## **BUDGET UPDATE**

At Monday night's Board meeting Ms. Wright-Barnes will gave an update on the budget for the 2009-2010 school year. Dr. Hicks discussed with the Board the upcoming Community Forum meetings for budget reductions.

## **REVIEW BOARD POLICY #1520, #1530 AND ORIENTATION/OPERATIONS MANUAL, J-4 AND J-5.**

At the Board meeting on August 10, 2009 and August 24, 2009, the Board reviewed #1520 and #1530 from the Board Policy Manual. This policy was reviewed again on Monday night with additional revisions. Following is the policy with the additional revisions included.

### **Board Policy Manual**

#### **1520 - COMPENSATION OF BOARD MEMBERS**

Each Board of Education member shall be paid \$30.00 for each general and special meeting of the Board, not to exceed 52 meetings per year. **Members will be compensated for only one meeting per calendar day.** The Secretary of the Board of Education shall be paid an additional \$120.00 per month. The President of the Board of Education shall be paid an additional \$60.00 per month. The Board may approve an additional stipend to Board members who miss work to perform Board of Education duties or who are required to spend unanticipated time on Board matters due to unusual circumstances, provided such payment is authorized by a majority vote of the Board. Where possible, such authorization ~~must~~ **should** be voted in advance of the events justifying the additional stipend.

#### **1530 - BOARD CONFERENCES AND ASSOCIATIONS**

Members of the Board of Education may choose the educational conferences they are able to attend during the year. Reimbursement for reasonable and necessary expenses directly related to the conference will be allowed **within budget allotment.**

**Any expenditure of district funds exceeding \$500.00 per event, or expenses budget allotment including overnight travel, must have prior approval by resolution.**

The Board of Education and the Superintendent shall become members of the Michigan Association of School Boards, National School Boards Association, and the Wayne County School Boards Association. The District shall defray the incidental expenses incurred in these memberships.

## Orientation/Operations Manual

### COMPENSATION

As provided for under School Code of 1976, Section 380.243, the Board has authorized compensation for each Board member of \$30 per each Regular or Special Meeting not to exceed 52 meetings per year. **Members will be compensated for only one meeting per calendar day.** Additional compensation of \$120 per month is authorized for the Secretary. The President of the Board of Education shall be paid an additional \$60.00 per month. The compensation of Board members is paid at the end of each month and includes pay for special meetings held that month. Annual compensation averages approximately \$700 per year, and it is to be treated as self-employment income when filing your annual tax return. See tax advisor for further information/guidance.

### BOARD MEMBERSHIP ORGANIZATIONS AND PERIODICALS

#### Organizations

National Association of School Boards  
Michigan Association of School Boards  
Legal Trust Fund  
Wayne County Association of School Boards  
Wayne County Regional Educational Service Agency

#### Periodicals

American School Board Journal  
Michigan School Board Journal  
Headlines, bi-weekly

### BOARD ~~TRAVEL-DEVELOPMENT~~

#### Affiliated Organizations

Any member wishing to attend a workshop, seminar, **course**, or convention ~~involving overnight travel and~~ conducted by a school board organization with which we have affiliation will first seek authorization for the trip through the office of the Board President. The President, after consulting with the Superintendent concerning viability of the trip, will then respond to the member. If the trip is denied, the member can then make the request by putting it to a vote of the Board. If the trip is authorized, the Board member may make arrangements for the trip through the office of the Superintendent. ~~After returning from the trip, the member is responsible for submitting an expense voucher, with all receipts attached, to the office of the Superintendent. Payment of the voucher will then be authorized by the Board President.~~

#### Nonaffiliated Organizations

Board members wishing to attend workshops, seminars, **course**, or conventions which are conducted by a nonaffiliated organization must obtain authorization from the Board. Board payment of expenses for such a trip will be limited to the portion of the workshop, seminar, **course**, or convention which is demonstrably related to Board interests or development.

After returning from a trip, the Board member is responsible for submitting an expense voucher (expense vouchers available from the District ~~Business Manager Director of Finance~~), with all receipts attached, to the office of the Superintendent. ~~The Board President will authorize payment for percentage of expenses which had been authorized by the Board membership when the trip was requested.~~

#### Guidelines Regarding Board ~~Travel-DEVELOPMENT~~

- Board members are encouraged to enhance their self-development and effectiveness as Board members by attending at least one Board-related seminar, workshop, **course**, or conference annually.
- Board members will ~~announce their intention seek approval through resolution~~ to attend an out-of-state conference ~~at a Board meeting~~.
- If a Board member's ~~spouse's family or guest~~ attends the conference, the ~~spouse's family or guest~~ expenses are borne by the Board member.
- Reasonable transportation charges, basic food costs, housing and tips, travel insurance, where appropriate, will be reimbursed by the School District for the scheduled days of the conference. If Board members extend their stay, it will be at their own expense.
- **Food cost/day (see District policy procedures) per diem plus receipts.**
- All entertainment is at the Board member's expense.
- Board members should conduct themselves as representatives of the South Redford School District and as officers of the state of Michigan when they are traveling on Board business.
  
- Mileage is reimbursed at the District rate per mile when members use personal cars for Board-related business. **(See District's deduction.)**
- Board members who make arrangements for trips or local events which they later find they cannot attend are responsible for canceling arrangements and seeking reimbursement for all registration fees, meal tickets, room deposits, etc., in due time so that unnecessary costs will not accrue to the School District. **Repeated neglect of this may result in board members being responsible for reimbursement.**
- **Level I certification is encouraged before attending out of state travel.**
- Board members should present a brief report on the conference when they return and provide copies of any materials requested by other Board members.
- **At the 1<sup>st</sup> meeting of each month, each Board members will submit to the Board President the Board development form indicating courses they have taken in the previous month.**

**COMMENTS FROM THE AUDIENCE:** None

**PLUS/DELTA FOR THE BOARD MEETING ON MONDAY, FEBRUARY 8, 2010.**

| Plus | Delta   |
|------|---|
| None | <ul style="list-style-type: none"> <li>• The presenters for the School Based Health Clinic were too far down the agenda and had to wait too long.</li> <li>• #11 got lost without handouts. Handouts could have been made for the Board.</li> <li>• Depressing that there was no more audience attendance.</li> </ul> |

There being no further business, the meeting was adjourned at 9:30 p.m.

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Bruce Mazurowski, Secretary  
 Board of Education

Present: Kim Meray, Karen Sterns, Sheila Horbatch and Teri Czerwinski.