

**Springfield Township Board of Education**  
**Jobstown, New Jersey 08041**  
**December 15, 2009**

**Work Session: Closed** (6:30 to 7:15 p.m.) A closed work session was called to order on Tuesday, December 15, 2009 at 6:30 p.m. by Mr. Specca.

**Roll Call of Members:**

J. Specca, President - present	J. Megariotis - present
M. Goodwin, Vice President - present	R. Melillo - present
J. Ainsworth - present	M. Payne - present
D. Asselin - present	D. Reinisch - present
W. Klentzeris – absent (arrived at 6:35 p.m.)	

**Others present:**

Dr. Godett, Mr. Saragnese, Mr. Ianoale

**Motion to Enter Executive Session: Time: 6:32 p.m.**

**Purpose:** Protection of the Property of the Public and Interests of the Public

**Motion:** Payne

**Second:** Megariotis

**Approval:** 8-0

**Motion to adjourn:** \_\_\_\_\_

**Time:** 7:13 p.m. \_\_\_\_\_

**Motion:** Ainsworth

**Second:** Megariotis

**Approval:** 9-0

**Call to Order:**

The **Regular Meeting** of the Springfield Township Board of Education was called to order on Tuesday, December 15, 2009, at 7:15 p.m., by Mr. Specca, following a closed work session at 6:30 p.m. in the school library.

**Roll Call of Members:**

J. Specca, President - present	J. Megariotis – present
M. Goodwin, Vice President - present	R. Melillo - present
J. Ainsworth - present	M. Payne - present
D. Asselin - present	D. Reinisch - present
W. Klentzeris - present	

**Others present:**

Dr. Godett, Mr. Saragnese, Mr. Dennis, Mr. Collins

**Public Notice:**

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, December 15, 2009, at 7:15 p.m., following a closed work session at 6:30 p.m. in the school library, in Jobstown,

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New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance:**

The President will lead the Board and the assemblage in the Pledge of Allegiance.

**Election Results – Board Secretary**

On Tuesday, December 8, 2009 the Springfield Township Board of Education held a referendum on proposed improvements to the Springfield Elementary School. The results were as follows:

**Proposed Referendum - \$11,083,227**

<u>Yes</u>			<u>No</u>		
Polls	Absentee	Total	Polls	Absentee	Total
255	4	259	330	20	350

The proposition was defeated.

**Minutes:**

Request approval for the Minutes of the Tuesday, November 12, 2009 Special Meeting.

**Motion: Payne**

**Second: Asselin**

**Approval: 9-0**

Request approval for the Minutes of the Tuesday, November 17, 2009 Regular Meeting.

**Motion: Goodwin**

**Second: Megariotis**

**Approval: 8-0-1 (Asselin abstained)**

Request approval for the Minutes of the Tuesday, November 17, 2009 Executive Session.

**Motion: Payne**

**Second: Goodwin**

**Approval: 8-0-1 (Asselin abstained)**

Request approval for the Minutes of the Tuesday, December 1, 2009 Special Meeting.

**Motion: Melillo**

**Second: Payne**

**Approval: 7-0-2 (Asselin/Megariotis abstained)**

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**PUBLIC COMMENT**

*The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.*

**Public Comment:**

The following individuals offered their comments, constructive criticisms, and suggestions for future action regarding the Board's defeated Referendum proposal:

Vance Mattis	Christine Drum
Dennis Schmieder	Stacy Byrne
Sherry Preisig	Ruth Osman
Ed Mount	Linda Pastore
Andy Batchler	Lisa Giovanelli

The Board thanked these individuals for their input and agreed that their comments would be taken under advisement in future planning.

**Correspondence:**

NJSBA Membership Letter dated November 16, 2009

Morin & Payne Families – Thank You Note dated November 14, 2009

**Motion to file correspondence: Asselin                      Second: Ainsworth**

**Approval: 9-0**

**Board of Education Committee Reports**

- Policy Assignments – Mr. Asselin

Policy Committee Chair, Mr. Asselin, distributed assignments to review the Board's new policy manual to the other Board Members. Committee Chairs will be responsible for coordinating the feedback from their respective committee members. Once this process is complete, the Committee Chairs should notify Dr. Godett and Mr. Saragnese for policy review meetings. Proposed revisions will be forwarded to Strauss Esmay for final legal review by March 15, 2010. The final policy manual should be adopted at the Board's Annual Reorganization Meeting in April.

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**PAYMENT OF BILLS:**

**Lunchroom:**

Invoice #790111209 dated 11/19/09 = \$1,546.46  
Invoice #790111909 dated 11/26/09 = \$3,073.21  
Invoice #790112609 dated 12/03/09 = \$1,816.00  
Invoice #790120309 dated 12/10/09 = \$2,640.09  
**Total = \$9,075.76**

**Payroll:**

**Spr. Twp. BOE, Payroll Account–9/30/09=\$127,881.70 (\$7,965.32 FICA/\$1,862.87 MEDI)**  
**Spr. Twp. BOE, Payroll Account–11/13/09=\$130,453.61 (\$7,769.87 FICA/\$1,900.17 MEDI)**  
**Spr. Twp. BOE, Payroll Account–11/30/09=\$132,366.20 (\$7,888.47 FICA/\$1,927.91 MEDI)**

**Bills & Claims:**

**2009-2010**

Bills & Claims Lists: \$880.00 (Batch 54); \$94,326.26 (Batch 50)  
Insurance bills: \$53,415.02  
Please see attached sheets for information on these bills.

**Motion to approve payment of bills:**

**Motion: Goodwin**

**Second: Ainsworth**

**Approval: 9-0**

**Financial Reports:**

Request Board approval of Board Secretary and Treasurer's Report – October 2009.

**Motion: Goodwin**

**Second: Payne**

**Approval: 9-0**

Request Board approval of monthly transfer reports for October 2009. Documents provided to the Board by the Board Office showing budget line item reports for the period ending October 31, 2009 for certification.

**Motion: Goodwin**

**Second: Ainsworth**

**Approval: 9-0**

**CONTRACT**

**Approval - Burlington County Educational Media & Technology Center Membership Endorsement**

It is recommended that the Springfield Township Board of Education approve the endorsement of the proposed Burlington County Educational Media & Technology Center budget and approve membership in the Burlington County Educational Media & Technology Center effective for the 2010-2011 school year. (There will be *no increase* in the per student cost of \$6.30.)

**Motion for Approval: Asselin**

**Second: Ainsworth**

**Approval: 9-0**

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**Approval - Professional Development Agreement: James Messersmith**

It is recommended that the Springfield Township Board of Education approve the agreement with James L. Messersmith for a minimum of 180 hours of professional development to include coaching, mentoring services, science curriculum advice and modeling of teaching techniques from approximately January 1, 2010 through June 14, 2010 at a cost not to exceed \$7,200.

**Motion for Approval: Asselin**

**Second: Melillo**

**Approval: 9-0**

**Approval – Penn Literacy Network**

It is recommended that the Board of Education approve a contract with the Penn Literacy Network in the amount of \$5,000 for three sessions with dates to be determined by the CSA.

**Motion for Approval: Ainsworth**

**Second: Asselin**

**Approval: 9-0**

**RESOLUTIONS**

**Approval - Authorization for Disposal of Surplus Obsolete Equipment.**

Be it resolved that the Springfield Township Board of Education declare the following item of equipment obsolete surplus and authorize the School Business Administrator to offer for public sale and delete from the District's Fixed Assets records:

**1992 Chevrolet Van, VIN: 1GNDM 19Z8N B1107 63**

**Motion for Approval: Asselin**

**Second: Ainsworth**

**Action: 9-0**

**SUPERINTENDENT'S REPORT**

**ENROLLMENT (as of December 9, 2009)**

	<u>08/09</u>	<u>9/10</u>
Kindergarten	31	26
Mrs. Carter	4	4
First Grade	42	37
Second Grade	48	42
Third Grade	48	49
Fourth Grade	43	48
Fifth Grade	45	44
Sixth Grade	48	50
<b>Out of District Placement</b>	<b>8</b>	<b>5</b>
<b>Total</b>	<b>317</b>	<b>305</b>

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**Fire Drills**

<b>DATE</b>	<b>START</b>	<b>END</b>	<b>EVACUATION TIME</b>
November 9, 2009	11:04 am	11:05:58 am	1:10
November 17, 2009	1:49 pm	1:50:43 pm	50 seconds
December 1, 2009	1:38 pm	1:39:35 pm	58 seconds

**School Bus Emergency Evacuation Drill Report**

<b>Date of Drill</b>	<b>Time-Drill Conducted</b>	<b>School Name</b>	<b>Location of Drill</b>	<b>Route Number(s)</b>	<b>Names-Supervised</b>
12/04/2009	8:45 am	STS	Circle-front of school	S1	Mr. Seth Cohen/Mrs. Christine Skinner
12/04/2009	8:45 am	STS	Circle-front of school	S2	Mr. Seth Cohen/Mrs. Christine Skinner
12/04/2009	8:45 am	STS	Circle-front of school	S3	Mr. Seth Cohen/Mrs. Christine Skinner
12/04/2009	8:45 am	STS	Circle-front of school	S4	Mr. Seth Cohen/Mrs. Christine Skinner
12/04/2009	8:45 am	STS	Circle-front of school	S5	Mr. Seth Cohen/Mrs. Christine Skinner
12/04/2009	8:45 am	STS	Circle-front of school	S6B	Mr. Seth Cohen/Mrs. Christine Skinner

**Presentations-Superintendent**

**Information Enclosed**

1. Monthly Report- November 2009- Mrs. Kathy Patrizi, RN
2. Parker McCay – Latest on Religion in Schools
3. Parker McCay - Re: Recent Legal Decisions
4. New Jersey School Digest – November 2009
5. School Planning & Management – November 2009

**Important Dates**

**PERSONNEL**

**1. Approval - Appoint Substitute Teachers**

It is recommended that the Board of Education approve the appointment of Mrs. Marilyn Fishman as a substitute teacher for the 2009-2010 school year. (Candidate has an elementary school teacher certificate -- fingerprint paperwork to be processed.)



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**NEW BUSINESS:**

Mr. Megariotis reported on his attendance of the BCSBA Meeting on December 1<sup>st</sup>. He attended a session on engaging the public in Board of Education issues. Strategies discussed included:

Key Communicators Groups  
Student Recognition Events  
Public Policy Reviews  
Word of Mouth

**Public Comment:**

Christian Dielar made further comments on the referendum and requested that the Board reconsider its options on replacing the building slate roof in its future planning.

Ellen Willoughby, NJEA Representative requested permission to speak directly with the Board along with STEA regarding a personnel issue.

**Motion to Enter Executive Session: Time: 8:55 p.m.**

**Purpose:** Personnel

**Motion:** Melillo

**Second:** Payne

**Approval:** 9-0

**Motion to return to Regular Session: Time: 10:05 p.m.**

**Motion:** Asselin

**Second:** Reinisch

**Approval:** 9-0

**PERSONNEL**

**2. Contract Termination**

Resolved, upon the recommendation of the Superintendent, that the contract of Janet Hunt be terminated effective December 31, 2009.

**Motion:** Asselin

**Second:** Goodwin

**Roll Call Vote:** All Yes

**Action:** 9-0

**Motion to Enter Executive Session: Time: 10:10 p.m.**

**Purpose:** Protection of the Property of the Public and Interests of the Public

**Motion:** Megariotis

**Second:** Melillo

**Approval:** 9-0

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Motion to return to Regular Session: Time: 10:40 p.m.

Motion: Megariotis

Second: Reinisch

Approval: 9-0

Motion to adjourn: \_\_\_\_\_

Time: 10:43 p.m.

Motion: Megariotis

Second: Asselin

Approval: 9-0

Respectfully submitted,

W. Daniel Saragnese  
SBA/BS