

**Springfield Township Board of Education**  
**Jobstown, NJ 08041**  
**January 19, 2010**

**Work Session (6:30 – 7:15 p.m.):** Presentation – Public Information Consultant  
The Work Session was called to order at 6:30 p.m. by Mr. Specca.

Ms. Laura Bishop of Thomas/Boyd Communications presented her credentials and experience as a public information consultant. She engaged in a discussion with the Board on her experience in addressing public perceptions in the wake of failed referenda leading to subsequent successful passage.

**Call to Order:** The Regular Meeting of the Springfield Township Board of Education was called to order on Tuesday, January 19, 2010, at 7:15 p.m., by Mr. Specca, following a work session at 6:30 p.m. in the school library.

**Roll Call of Members:**

J. Specca, President - present	J. Megariotis - present
M. Goodwin, Vice President - present	R. Melillo - present
J. Ainsworth - present	M. Payne - present
D. Asselin - present	D. Reinisch - present
W. Klentzeris - present	

**Others present:**

Dr. Godett, Mr. Saragnese, Mr. Cohen, Mr. Dennis

**Public Notice:**

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, January 19, 2010, at 7:15 p.m., following a work session at 6:30 p.m. in the school library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance:**

The President led the Board and the assemblage in the Pledge of Allegiance.

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**Minutes:**

Request approval for the Minutes of the Tuesday, December 15, 2009 Regular Meeting.

**Motion: Payne**

**Second: Melillo**

**Approval: 9-0**

Request approval for the Minutes of the Tuesday, December 15, 2009 Executive Session.

**Motion: Asselin**

**Second: Payne**

**Approval: 9-0**

Request approval for the Minutes of the Wednesday, January 6, 2010 Special Meeting.

**Motion: Melillo**

**Second: Asselin**

**Approval: 9-0**

Request approval for the Minutes of the Wednesday, January 6, 2010 Executive Session.

**Motion: Asselin**

**Second: Payne**

**Approval: 9-0**

Request approval for the Minutes of the Tuesday, January 12, 2010 Special Meeting.

**Motion: Asselin**

**Second: Melillo**

**Approval: 7-0-2 (Klentzeris/Goodwin abstained)**

**PUBLIC COMMENT**

*The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.*

**Public Comment:**

Mrs. Anita Gorman – curriculum concerns regarding American History

**Correspondence:**

DOE Memo, December 9, 2009 – New Law Regarding the Care of Students with Diabetes

**Motion to file correspondence: Klentzeris**

**Second: Payne**

**Approval: 9-0**

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**Board of Education Committee Reports**

- Policy Committee Update – Mr. Asselin

Policy Committee Chair, Mr. Asselin, requested a status report from the other Board committee chairs on the status of their policy reviews. He reminded them that the reviews should be completed by March 15<sup>th</sup>. The respective committee chairs should contact either Dr. Godett or Mr. Saragnese to schedule committee meetings to review proposed changes.

**PAYMENT OF BILLS:**

**Lunchroom:**

1/5/10 – Reimbursement of prepaid milk/snack fees (student left district) = \$154.00

**Total: \$154.00**

12/17/09 – Invoice #790121009 = \$2,641.38

12/24/09 – Invoice #790121709 = \$2,830.74

12/31/09 – Invoice #790123109 = \$3,113.96

01/14/10 – Invoice #790010710 = \$2,565.75

**Total: \$11,151.83**

**Payroll:**

**Spr. Twp. BOE, Payroll Account – 12/15/09=\$130,366.95 (\$7,764.50 FICA & \$1,898.88 MED)**

**Spr. Twp. BOE, Payroll Account – 12/31/09=\$129,718.93 (\$7,724.33 FICA & \$1,889.50 MED)**

**Spr. Twp. BOE, Payroll Account – 01/15/10=\$128,701.06 (\$8,016.74 FICA & \$1,874.87 MED)**

**Bills & Claims:**

**2009-2010**

Bills & Claims List – (Batch 50) - \$4,255.00; (Batch 52) - \$52,410.13

Insurance bills - \$54,173.60 (Batch 51)

Please see attached sheets for information on these bills.

**Motion to approve payment of bills:**

**Motion: Goodwin**

**Second: Payne**

**Approval: 9-0**

**Financial Reports:**

Request Board approval of Board Secretary and Treasurer's Report – November 2009.

**Motion: Reinisch**

**Second: Goodwin**

**Approval: 9-0**

Request Board approval of monthly transfer reports for November 2009. Documents provided to the Board by the Board Office showing budget line item reports for the period ending November 30, 2009 for certification.

**Motion: Goodwin**

**Second: Melillo**

**Approval: 9-0**

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**CONTRACT**

**Approval – XTEL- Local & Long Distance Service**

Request Board approval of the submission of the XTEL Customer Application for Service in accordance with ACT (Alliance for Competitive Telecommunications) requirements. Contractual rates will be \$.018 per minute for all regional calls and \$.019 for all in-state and state-to-state calls.

**Motion: Goodwin**

**Second: Asselin**

**Approval: 9-0**

**RESOLUTIONS**

**Approval – Authorization to Participate in the Burlington County Shared Services Forum**

Be it resolved that the Springfield Township Board of Education approve the district's participation in the Burlington County 2010 Shared Services Forum. There is no cost to the district.

**RESOLUTION AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY  
SHARED SERVICES FORUM**

**WHEREAS**, the municipalities and school districts within Burlington County are interested in providing cost effective and efficient delivery of governmental services to their citizens; and

**WHEREAS**, it is believed that jointly sharing services provided by various municipalities and school districts will be cost effective and efficient; and

**WHEREAS**, there is a need to facilitate shared services;

**NOW, THEREFORE, BE IT RESOLVED** by the Springfield Township Board of Education that the Springfield Township Board of Education does actively support discussing and researching possible new and enhanced Shared Services between one or more municipalities, Burlington County and/or local school districts; and

**BE IT FURTHER RESOLVED** that the following two representatives of the Springfield Township Board of Education, Dr. Beth Godett, Superintendent and W. Daniel Saragnese, SBA/BS, are hereby authorized and encouraged to participate in all meetings of the Burlington County Shared Services Forum and/or its subcommittees for the purpose of reaching a consensus on the best opportunities for Shared Services among these governmental agencies; and

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**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Burlington County Board of Chosen Freeholders and the Burlington County Bridge Commission.

This resolution shall take effect immediately upon passage.

**Motion: Asselin**

**Second: Goodwin**

**Roll Call Vote Approval: All Yes**

**Approval: 9-0**

**SUPERINTENDENT'S REPORT**

**ENROLLMENT (as of January 13, 2010)**

	<u>08/09</u>	<u>09/10</u>
Kindergarten	31	25
Mrs. Carter	4	5
First Grade	42	37
Second Grade	48	43
Third Grade	48	49
Fourth Grade	43	49
Fifth Grade	45	43
Sixth Grade	48	53
<b>Out of District Placement</b>	<b>8</b>	<b>5</b>
<b>Total</b>	<b>317</b>	<b>309</b>

**Fire Drills**

DATE	START	END	EVACUATION TIME
December 1, 2009	1:38 pm	1:39:35	58 seconds
December 14, 2009	11:10 am	11:11:40	58 seconds

**Presentations-Superintendent**

Discussion – Community Use of School Facilities when school is closed for inclement weather.

Discussion – Code of Student Conduct

Dr. Godett, Mr. Cohen, and the Board reviewed the language in the Code of Student Conduct approved earlier this year. Several language and procedural changes were requested. These revisions will be placed on the February Board Agenda for re-adoption.

Discussion – Parental Concerns

- Summer Programs
- Recess/Science Fair

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Dr. Godett reviewed recent concerns regarding summer programs, recess, and science fair. These concerns were unfounded and apparently based on rumor. Dr. Godett encouraged the Board to have parents contact her directly with any concerns.

**Information Enclosed**

New Jersey School Digest, December 2009  
NJSBA – Raising the Bar: Preparing New Jersey’s Students for the 21<sup>st</sup> Century  
Nurse’s Monthly Report – December 2009  
Nutri-Serve November/December Board Update

**Important Dates**

Wednesday, January 20, 2010 – School Referendum Open Forum, 7:00 p.m.

**PERSONNEL**

**1. Approval – Appoint Additional Day Interim Business Administrator**

It is recommended that the Board of Education approve appointing Mr. Dan Saragnese for one additional day a week at \$525.00 a day (total of four days a week) effective January 26, 2010 through June 30, 2010.

**Motion: Asselin** **Second: Payne**

**RCV Approval: 8-1 (Mrs. Goodwin voted no)**

**Action: Motion passed**

**CONTRACT APPROVAL**

**1. Approval – Special Education Early Childhood Outcome Study**

It is recommended that the Board of Education approve the Special Education Early Childhood Outcome Study Contract with the Department of Education in the amount of \$2,012.00.

**Motion: Melillo** **Second: Asselin**

**RCV Approval: 9-0 - All Yes**

**Action: Motion passed**

**FIELD TRIPS**

**1. Approval- Field Trip 2009-2010 School Year**

It is recommended that the Board of Education approve the following field trip for the 2009-2010 school year:

Thursday, March 25, 2010-AM & PM Kindergarten-Philadelphia Zoo, Philadelphia, PA,  
9:00 am – 3:00 pm (Mrs. Seitz)

**Motion: Payne** **Second: Klentzeris**

**Approval: 9-0**

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**USE OF FACILITY**

**1. Approval Use of Facility**

It is recommended that the Board of Education approve use of the facility as listed below:

Gymnasium - Northern Burlington Soccer Club, January 2010 through March 2010 – Sunday afternoons, 2:00 to 4:00 p.m., soccer practice. Persons in Charge: Jacky Ferrell/Keith Murray, Coaches.

*(Note: CSA has authority to amend this schedule as deemed appropriate.)*

Cafeteria -- Home & School Family Movie Night, Friday, January 22, 2010, 6:00 to 8:30 p.m. Persons in charge: Christine Stout-Baum & Christina Drum

**Motion: Klentzeris**

**Second: Payne**

**Approval: 9-0**

**OTHER**

**1. Travel Approval (Revised Schedule #1 enclosed)**

**Schedule #1** – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

**Schedule #2** – list of staff travel with cost of mileage reimbursement only-copies in packets.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

**Motion: Goodwin**

**Second: Payne**

**Approval: 9-0**

**OLD BUSINESS:**

Dr. Godett reminded the Board that the district's second H1N1 clinic is scheduled for January 28, 2010.

**NEW BUSINESS:**

Dr. Godett requested that a special fundraising effort for Haitian Relief be considered.

**RESOLUTION**

**Approval – Fundraising: Change Changes Lives**

Be it resolved that the Springfield Township Board of Education approve the district's participation in the American Red Cross Burlington County Chapter "Change Changes Lives" Campaign effective immediately through January 29, 2010.

**Motion: Reinisch**

**Second: Payne**

**Approval: 9-0**

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Other Topics included:

Mr. Asselin – Policy Committee Meeting Date

Mr. Klentzeris – Board Calendar, Contract Updates, NJSBA Governance Training,  
I.E. Communications Contract Settlement, Competitive Activities

Mr. Melillo – Review of American History Curriculum

Mrs. Goodwin – Parent Committee for Referendum Communication -- Mr. Schmieder to  
head

**Motion to Enter Executive Session: Time: 9:00 p.m.**

**Purpose: Protection of the Property of the Public and Interests of the Public/  
Personnel**

**Motion: Klentzeris**

**Second: Asselin**

**Approval: 9-0**

**Motion to return to Regular Session: Time: 10:30 p.m.**

**Motion: Melillo**

**Second: Megariotis**

**Approval: 9-0**

**Motion to adjourn:** \_\_\_\_\_

**Time: 10:31 p.m.**

**Motion: Megariotis**

**Second: Melillo**

**Approval: 9-0**

Respectfully submitted,

W. Daniel Saragnese  
SBA/BS