

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, February 16, 2010

Work Session (6:00 – 7:15 p.m.): The work session was called to order at 6:05 p.m. by Mr. Specca on Tuesday, February 16, 2010, in the school library.

Roll Call of Members:

J. Specca, President - present	J. Megariotis - present
M. Goodwin, Vice President - present	R. Melillo - present
J. Ainsworth - present	M. Payne (<i>arrived at 6:20 p.m.</i>)
D. Asselin - present	D. Reinisch - absent
W. Klentzeris (<i>arrived at 6:20 p.m.</i>)	

Mrs. Goodwin introduced several members of her Bond Referendum Community Relations Committee.

School District Architect, Mr. Louis DeLosso, briefed the Board on the final design alternatives for the revised referendum proposal.

The Board opened the session for public comment prior to making its final decision. A majority of those who spoke favored Option #10.

The Board also discussed public information planning strategies to be put in place for the scheduled March 9, 2010 referendum date.

The work session was adjourned at 6:55 p.m.

Call to Order: The Regular Meeting of the Springfield Township Board of Education was called to order at 7:20 p.m. by Mr. Specca on Tuesday, February 16, 2010 following a work session at 6:05 p.m. in the school library.

Roll Call of Members:

J. Specca, President - present	J. Megariotis - present
M. Goodwin, Vice President - present	R. Melillo - present
J. Ainsworth - present	M. Payne - present
D. Asselin - present	D. Reinisch – absent (<i>arrived at 7:25; left at 7:35; returned at 7:50</i>)
W. Klentzeris – present	

Others present:

Dr. Godett, Mr. Saragnese, Mr. DeLosso, Mr. Notley, Mr. Ianoali

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Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, February 16, 2010, at 7:15 p.m., following a work session at 6:00 p.m. in the school library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Motion to Enter Executive Session: Time: 7:35 p.m.

Purpose: Personnel

Motion: Melillo

Second: Asselin

Approval: 8-0

Motion to return to Regular Session: Time: 7:55 p.m.

Motion: Megariotis

Second: Asselin

Approval: 8-0

Referendum Design Options

Motion to accept Referendum Design Option #10 as proposed by the Design Collaborative in the amount of \$9,385,190.

Motion: Asselin

Second: Klentzeris

Roll Call Vote: Ainsworth – Yes; Asselin – Yes; Goodwin – Yes;
Klentzeris – Yes; Megariotis – No; Melillo – Yes;
Payne – Yes; Reinisch – Yes; Specca – Yes

Approval: 8-1

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RESOLUTION – BOND PROPOSAL

**RESOLUTION PROVIDING FOR A SPECIAL SCHOOL
DISTRICT ELECTION TO BE HELD ON MARCH 9, 2010
FOR CONSIDERATION OF A SCHOOL BOND PROPOSAL**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF SPRINGFIELD IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than a majority of the full membership of the Board concurring) AS FOLLOWS:

1. It is hereby determined that a bond proposal will be submitted for voter approval at a special election to be scheduled for March 9, 2010 between the hours of 2:00 p.m. and 9:00 p.m. The form of the proposal will read substantially as follows:

BOND PROPOSAL

The Board of Education of the Township of Springfield, in the County of Burlington, New Jersey is authorized: (a) to undertake the construction of an addition as well as various improvements and renovations, including the installation of solar energy panels at the Springfield Township Elementary School; (b) to acquire the necessary equipment and undertake any associated site work; (c) to appropriate \$9,385,190; and (d) to issue bonds of the School District in the amount of \$9,385,190.

The final eligible costs of the projects approved by the New Jersey Commissioner of Education are \$8,840,750. The projects include \$544,440 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The School District will be entitled to receive debt service aid from the State of New Jersey that will equal 40% of the annual debt service due on the final eligible costs of the projects.

2. The bond proposal in Section 1 is hereby approved and, subject to the approval of the legal voters of the school district, hereby determines to carry out the projects described therein (the “Projects”).

3. The Board of Education hereby acknowledges and confirms that in accordance with N.J.S.A. 18A:24-16 and 18A:24-17 a supplemental debt statement has been prepared by the chief financial officer of the Township of Springfield, being the only

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municipality comprised within the school district, giving effect to the proposed authorization of bonds of the school district in the maximum amount of bonds authorized in the proposal. The supplemental debt statement has been filed in the office of the Clerk of Township of Springfield and in the office of the Business Administrator/Board Secretary of this Board of Education prior to the final adoption of the bond proposal and will be filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs prior to the date of the special election.

4. The Business Administrator/Board Secretary is hereby authorized and directed to send a certified copy of the bond proposal to the County Clerk as required by N.J.S.A. 19:60-2 and to request the County Clerk to conduct the special election, and the written notice to hold the special election previously provided is hereby ratified.

5. The Board acknowledges receipt of the Preliminary Eligible Cost (PEC) letter from the New Jersey Department of Education with respect to the Projects. The Board hereby elects to receive debt service aid as facilities aid under Section 15 of the *Educational Facilities Construction and Financing Act*, P.L. 2000, c. 72, effective July 18, 2000 (the "Act") and to construct the Projects itself. The Board further determines to accept the preliminary eligible costs determined by the Department of Education as final eligible costs and not to appeal the determination of preliminary eligible costs. The Business Administrator/Board Secretary is authorized to notify the Department of Education of the Board's election with respect to the eligible costs, the construction of the Projects, and the election to receive debt service aid.

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6. The educational plans and the schematic plans for the construction of the Projects have heretofore been approved by this Board of Education, and such approval is hereby reconfirmed.

7. The Board President, the Superintendent of Schools, the Business Administrator/Board Secretary, the Project Architect, Bond Counsel and other appropriate representatives of the Board (the "Board Representatives") have heretofore been authorized, and such authorization is hereby reconfirmed, to submit the educational plans and the schematic plans for the Projects, together with such other information as may be required, to the State Department of Education for approval and to make application to the Commissioner of Education for approval of the educational plans, the schematic plans and the Projects and, if necessary, any required amendment to the long-range facilities plan, in accordance with the requirements of the Act and N.J.A.C. 6A:26-3.2.

8. If necessary, the Board Representatives have heretofore further been authorized and directed to submit the schematic plans and any other required information to the Planning Board for review and comment, and such authorization and direction is hereby reconfirmed.

9. The Design Collaborative, the School District's appointed architect for the Projects (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Projects in consultation with and under the supervision of the Business Administrator/Board Secretary, who has heretofore been delegated the responsibility to work with the Project Architect for this

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purpose on behalf of the Board, and such authorizations and delegations are hereby reconfirmed and ratified, all in accordance with the requirements of N.J.S.A. 18A:18A-16.

10. The Board representatives are hereby authorized to take all steps necessary to implement this resolution. The Business Administrator/Board Secretary is further authorized and directed to request the County Clerk, the County Board of Elections, the County Superintendent of Elections, and the Municipal Clerk as applicable to conduct the special election, and the Business Administrator/Board Secretary is authorized to act on behalf of the Board to make such determinations required of the Board for the conduct of the election.

The foregoing resolution was adopted by the following vote:

MOTION: Asselin

SECOND: Ainsworth

**ROLL CALL VOTE: Ainsworth – Yes; Asselin – Yes; Goodwin – Yes;
Klentzeris – Yes; Megariotis – Yes; Melillo – Yes;
Payne – Yes; Reinisch – Yes; Specca - Yes**

AYES – 9

NAYS - 0

This resolution shall take effect immediately upon passage.

STATE OF NEW JERSEY)

) SS:
COUNTY OF BURLINGTON)

Daniel Saragnese, being first duly sworn on oath, deposes and says:

That deponent is Interim Business Administrator/Board Secretary of the School District and The Board of Education of the Township of Springfield in the County of Burlington, New Jersey and that the annexed extract from the minutes of a meeting of the Board of Education held on February 16, 2010 at the time and place therein stated has been

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compared by deponent with the original minutes of the meeting recorded in full in the official Minute Book of the Board and is a true copy thereof and of the whole of the original so far as it relates to the subject matters referred to in this extract.

Daniel Saragnese
Interim Business Administrator/Board Secretary

Note: Mr. Reinisch left the meeting at 7:35 p.m.

Minutes:

Request approval for the Minutes of the Tuesday, January 19, 2010 Regular Meeting.

Motion: Payne

Second: Asselin

Approval: 8-0

Request approval for the Minutes of the Tuesday, January 19, 2010 Executive Session.

Motion: Ainsworth

Second: Payne

Approval: 8-0

Request approval of the Minutes of the Wednesday, January 20, 2010 Special Meeting.

Motion: Payne

Second: Ainsworth

Approval: 5-0-3 (Megariotis/Asselin/Klentzeris – abstained)

Request approval for the Minutes of the Tuesday, February 2, 2010 Special Meeting.

Motion: Ainsworth

Second: Asselin

Approval: 6-0-2 (Megariotis/Payne – abstained)

Request approval for the Minutes of the Tuesday, February 9, 2010 Special Meeting.

Motion: Ainsworth

Second: Melillo

Approval: 7-0-1 (Megariotis – abstained)

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

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Public Comment:

Mr. Tom Pantano briefly commented on Referendum Option #2, cautioning the Board that many residents will still view the new gym in Option #10 as not necessary.

Correspondence:

Letter from Margaret Meehan, SBA/BS, Washington Township Public Schools

Letter from Joseph DelGrosso, President, Newark Teachers Union

Letter from Parker McCay – Re: Board Use of E-Mail

Motion to file correspondence: Asselin Second: Payne

Approval: 8-0

SBA/BS Discussion Topics

- FY 2010-2011 Budget
- BOE Calendar
- Contracts

Note: Mr. Reinisch returned at 7:50 p.m.

PAYMENT OF BILLS:

Lunchroom:

01/21/10 – Invoice #790011410 = \$2,580.97

01/28/10 – Invoice #790012110 = \$2,285.94

02/04/10 – Invoice #790012810 = \$3,426.85

Total: \$8,293.76

Payroll:

Spr. Twp. BOE, Payroll Account-1/30/10=\$129,003.54 (\$8,034.48 FICA/\$1,879.24 MEDI)

Spr. Twp. BOE, Payroll Account-2/15/10=\$130,761.86 (\$8,144.49 FICA/\$1,904.74 MEDI)

Bills & Claims:

2009-2010

Insurance - \$54,418.60

Unemployment - \$1,389.66

Please see attached sheets for information on these bills.

Motion to approve payment of bills:

Motion: Goodwin

Second: Payne

Approval: 9-0

ADDITIONAL - PAYMENT OF BILLS:

Lunchroom:

2/11/10 – Invoice #790020410= \$2,344.29

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Bills & Claims:

2009-2010

Bills & Claims list - \$87,781.01

Please see attached sheets for information on these bills.

Motion to approve payment of bills:

Motion: Goodwin

Second: Payne

Approval: 9-0

Financial Reports:

Request Board approval of Board Secretary and Treasurer's Report – December 2009.

Motion: Goodwin

Second: Payne

Approval: 9-0

Request Board approval of monthly transfer reports for December 2009. Documents provided to the Board by the Board Office showing budget line item reports for the period ending December 31, 2009 for certification.

Motion: Goodwin

Second: Melillo

Approval: 9-0

SUPERINTENDENT'S REPORT

ENROLLMENT (as of February 9, 2010)

	<u>08/09</u>	<u>09/10</u>
Kindergarten	31	23
Mrs. Carter	4	5
First Grade	42	37
Second Grade	48	43
Third Grade	48	49
Fourth Grade	43	49
Fifth Grade	45	43
Sixth Grade	48	52
Out of District Placement	8	5
Total	317	306

Fire Drills

DATE	START	END	EVACUATION TIME
1/19/2010	10:47 a.m.	10:48:58 a.m.	56 seconds
1/27/2010	1:49 p.m.	1:50:49 p.m.	57 seconds
2/04/2010	2:01 p.m.	2:01:59 p.m.	58 seconds

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Presentations-Superintendent

Review of Recommended Revisions to the Code of Student Conduct

Information Enclosed

Burlington County School Crisis Response Team Operating Procedures 2009-2010
Updated copy of the Code of Student Conduct
Parker McCay – Recent court decisions and legislative and regulatory changes
New Jersey School Digest – Strauss Esmay Associates, LLP
Nurse’s Monthly Report – January 2010

Important Dates

February 23, 2010 – Finance/Technology Committees
March 9, 2010 – Bond Referendum
March 11, 2010 – BOE Budget Work Session
March 18, 2010 – BOE Regular Meeting/Preliminary Budget Adoption
March 31, 2010 – Final Budget Hearing

PERSONNEL

1. Approval - Substitute Teacher 2009-2010 School Year

It is recommended that the Board of Education approve Ms. Jill Clemens as a substitute teacher for the 2009-2010 school year, pending successful completion of a criminal background check. (Ms. Clemens has elementary and special education teaching certificates).

Motion: Goodwin

Second: Klentzeris

Action: 9-0

2. Approval - Substitute Teacher 2009-2010 School Year

It is recommended that the Board of Education approve Ms. Amy Hoyer as a substitute teacher for the 2009-2010 school year. (Ms. Hoyer has a certificate of eligibility-Elementary School Teacher in Grades K-5 and fingerprint approval letter.)

Motion: Goodwin

Second: Klentzeris

Action: 9-0

3. Approval- Substitute School Nurse 2009-2010 School Year

It is recommended that the Board of Education approve Ms. Diana Talbert as a substitute school nurse for the 2009-2010 school year. (Ms. Talbert has a substitute school nurse certificate and fingerprint approval letter.)

Motion: Goodwin

Second: Klentzeris

Action: 9-0

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4. Approval - Substitute Teacher 2009-2010 School Year

It is recommended that the Board of Education approve Ms. Kristen McCoy as a substitute teacher for the 2009-2010 school year. (Ms. McCoy has her substitute teacher certificate and fingerprint approval letter.)

Motion: Payne

Second: Goodwin

Action: 9-0

5. Approval – Substitute Teacher 2009-2010 School Year

It is recommended that the Board of Education approve Mrs. Robin Kolb as a substitute teacher for the 2009-2010 school year. (Mrs. Kolb has her substitute teacher certificate and fingerprint approval letter.)

Motion: Payne

Second: Goodwin

Action: 9-0

6. Approval – Substitute Nurse 2009-2010 School Year

It is recommended that the Board of Education approve Mrs. Sharon Goodman as a substitute nurse for the 2009-2010 school year, pending successful completion of a criminal background check. (Mrs. Goodman's paperwork as a substitute nurse to be processed.)

Motion: Payne

Second: Goodwin

Action: 9-0

FIELD TRIPS

1. Approval - Field Trip 2009-2010 School Year

It is recommended that the Board of Education approve the following field trip for the 2009-2010 school year:

June 2010, Grade 5 - Ellis Island, 8:00 am-4:30 pm, Mrs. Kolev, Mrs. Bergen, Mrs. Linton, Nurse (need handicap Northern bus and Springfield bus)

Motion: Payne

Second: Melillo

Action: 9-0

USE OF FACILITY

1. Approval Use of Facility

It is recommended that the Board of Education approve use of the facility as listed below:

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Northern Burlington Soccer Club, Saturdays and Sundays: February 21, 2010-
March 21, 2010, 8:00 a.m. to 8:00 p.m. (when not in use by Recreation);
Person(s) in charge: Christine Alpin/Dave Reinisch
Motion: Klentzeris **Second: Payne**
Action: 9-0

PLANS

1. Approval – Revised Code of Student Conduct

It is recommended that the Board of Education approve the revised Code of Student Conduct as amended for the 2009-2010 school year.

Motion for approval: Goodwin **Second: Payne**
Action: 9-0

OTHER

1. Approval – Submission for a Waiver for SEMI Funding

It is recommended that the Board of Education approve submission for a waiver for SEMI funding for the 2010-2011 school year. (Springfield has fewer than ten students who would be eligible for the SEMI program.)

Motion: Goodwin **Second: Ainsworth**
Approval: 9-0

2. Approval – Fundraising: Pennies for Patients

Be it resolved that the Springfield Township Board of Education approve the district's participation in the Pennies for Patients Program effective February 23 –March 17, 2010.

Motion: **Second:**
Approval:
Note: Dr. Godett withdrew this recommendation

3. Seats on the Board of Education

Seats of the following Board Members are available in the April 2010 election:

David Asselin
Wil Klentzeris
John Megariotis

No petitions have been received for Board of Education candidacy:

The deadline for filing petitions is Monday, March 1, 2010, 4:00 p.m. EST.

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Please be aware that certain school board candidates have a filing obligation with the New Jersey Election Law Enforcement Commission. The Board Office has a form for anyone who wishes to request a copy of the "Compliance Manual for Candidates."

4. Drawing for Ballot Position

Request Board approval to authorize the SBA/BS to conduct the Annual Certification of Drawing for Ballot Position for the 2010 School Board Election on Tuesday, March 9, 2010 at 6:00 p.m. in the Springfield Township School Library.

Motion: Payne

Second: Ainsworth

Approval: 9-0

5. Ethics Disclosures

Ethics disclosure forms will be distributed at this meeting. Ethics disclosures are mandatory for all current members of the Board of Education and administration and all newly elected or appointed members. When received, the current Board and administration should submit these forms to the Board Office for handling and forwarding to the County Office by April 30, 2010. Any newly elected members will also have to file ethics disclosures and will have 30 days from the time they assume office to file through the Board Office to the County Office.

6. Travel Approval

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion: Ainsworth

Second: Payne

Approval: 9-0

OLD BUSINESS:

None

NEW BUSINESS:

Mrs. Goodwin announced the formation of three referendum committees; Community Relations, Planning, and Writing.

Mr. Melillo requested that full information on the School Report Card be posted.

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Motion to adjourn: _____

Motion: Megariotis

Approval: 9-0

Time: 9:23 p.m.

Second: Payne

Respectfully submitted,

W. Daniel Saragnese
SBA/BS