

**Springfield Township Board of Education  
Jobstown, NJ 08041  
Thursday, April 29, 2010**

**Call to Order:** The **Reorganization Meeting** of the Springfield Township Board of Education will be held on Thursday, April 29, 2010, at 7:15 p.m., in the school library.

**Public Notice:**

As per the Open Public Meetings Act, N.J.S.A., 10:4-6, notice of the Annual Reorganization Meeting of the Springfield Township Board of Education will be held on Thursday, April 29, 2010, at 7:15 p.m., in the school library, 2146 Jacksonville Road, Jobstown, New Jersey. The Board will attend to all reorganization duties as well as items of the regular agenda, including the list of bills to be paid and any other business that may come before the Board of Education.

**Sent to:** Burlington County Times  
Board of Education Members  
Springfield Township Clerk

**Posted:** Springfield Township School  
Board of Education Office  
Springfield Twp Municipal Building, Jobstown, NJ

**Pledge of Allegiance**

The Board Secretary will lead the Board and the assemblage in the Pledge of Allegiance.

**Annual School Election**

On Tuesday, April 20, 2010, the Springfield Township Board of Education held its Annual School Election. The results were as follows:

**FY2010-2011 Proposed Budget – Tax Levy**

YES			NO		
Polls	Absentee	Total	Polls	Absentee	Total
305	0	305	444	0	444

**For Members of the Board of Education Three-Year Terms (3)**

Candidate	Polls	Absentee/Provisional	Total
Wil Klentzeris	408	10/0	418
John Megariotis	428	10/0	438
Dennis Schmieder	418	10/0	428

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**Bond Proposal I (Infrastructure & Refurbishing):**

Yes	299
No	455

**Bond Proposal II (Solar Panels & Air Conditioning):**

Yes	273
No	479

**Springfield Ballots Cast:**

Total ballots cast at polls in 2010 – 765  
Total ballots cast at polls in 2009 – 430  
Total ballots cast at polls in 2008 – 466  
Total ballots cast at polls in 2007 – 471  
Total ballots cast at polls in 2006 – 445  
Total ballots cast at polls in 2005 – 462

**Springfield Registration:**

Total registered in 2010 – 2400  
Total registered in 2009 – 2404  
Total registered in 2008 – 2252  
Total registered in 2007 – 2227  
Total registered in 2006 – 2099  
Total registered in 2005 – 2210

**Oath of Office**

The Board Secretary will administer the Oath of Office to the newly elected Board Members.

**Roll Call of Members:**

John Ainsworth  
Wil Klentzeris  
John Megariotis  
Robert Melillo

Maggie Payne  
David Reinisch  
James Specca  
Dennis Schmieder

**Others Present:**

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**Resignation**

Resolved, that the Board of Education accepts the resignation of Mrs. Marie Goodwin, effective April 22, 2010.

**Motion:**

**Second:**

**Approval:**

**Election of School Board President**

The Board Secretary will entertain nominations for School Board President. A Roll Call Vote will be conducted to determine Board President.

Nomination #1: \_\_\_\_\_

**Motion:**

**Second:**

**RCV:**

**Action:**

Nomination #2: \_\_\_\_\_

**Motion:**

**Second:**

**RCV:**

**Action:**

**Note:** Close nominations – additional nominations may be made if necessary.

**Election of School Board Vice President**

The Board Secretary will entertain nominations for School Board Vice President. A Roll Call Vote will be conducted to determine Board President.

Nomination #1: \_\_\_\_\_

**Motion:**

**Second:**

**RCV:**

**Action:**

Nomination #2: \_\_\_\_\_

**Motion:**

**Second:**

**RCV:**

**Action:**

**Note:** Close nominations – additional nominations may be made if necessary.

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**Appointment of Board Representatives**

NJSBA Representative: \_\_\_\_\_

NJSBA Alternate Representative: \_\_\_\_\_

BCSBA Representative: \_\_\_\_\_

BCSBA Alternate Representative: \_\_\_\_\_

Home and School Representative: \_\_\_\_\_

Home and School Alternate Representative: \_\_\_\_\_

**Motion:**

**Second:**

**Approval:**

**Appointment of Board Secretary**

Appoint W. Daniel Saragnese as Board Secretary through September 30, 2010.

**Motion:**

**Second:**

**Roll Call Vote:**

**Action:**

**Appointment – Treasurer of School Monies**

It is recommended that the Board of Education approve the appointment of Mr. Michael Colling as the Treasurer of School Monies effective July 1, 2010 through June 30, 2011.

**Motion for Approval:**

**Second:**

**RCV:**

**Action:**

**2010-2011 Compliance Appointments**

A motion is requested to approve the following appointments:

- Attendance Officer: **Harry Eggleston**
- Affirmative Action Officer for Personnel: **Dr. Beth Godett**
- 504 Committee Coordinator: **Dr. Beth Godett**
- Affirmative Action Officer for Purchasing: **W. Daniel Saragnese (through 9/30/10)**
- OPRA Officer: **W. Daniel Saragnese (through 9/30/10)**
- Substance Awareness Coordinators: **Rebecca Schweitzer/Kathleen Patrizi**
- Asbestos Management Officer/AHERA Coordinator: **Shawn Dennis**
- Health & Safety Designee: **Shawn Dennis**
- Indoor Air Quality Designee: **Shawn Dennis**
- Integrated Pest Management Coordinator: **Shawn Dennis**
- Right-to-Know Officer: **Shawn Dennis**
- Chemical Hygiene Officer: **Shawn Dennis**

**Motion:**

**Second:**

**Approval:**

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**2010-2011 Professional Service Appointments**

A motion is requested to approve the following appointments:

- Architect: **The Design Collaborative Architects and Planners, P.A.**
- Health Benefits Broker of Record: **Jack McDermott, Grinspec Consulting**
- Computer software, budget, payroll, and personnel services: **Systems3000**
- Tax Sheltered Annuities: **Lincoln, MetLife and AXA**
- Auditor – ***Inverso & Stewart LLC***

**Motion:**

**Second:**

**Approval:**

**2010-2011 Purchasing Practices**

A motion is requested to approve the following appointments:

- Purchasing Agent: **W. Daniel Saragnese (through 9/30/10)**
- Authorization to award contracts up to bid threshold (per Purchasing Agent authority \$29,000.00) and set quote threshold (\$4,350.00)
- Procurement of Goods and Services through State Agencies (State Contracts)
- Payment of bills between Board Meetings authorized by the Business Administrator

**Motion:**

**Second:**

**Approval:**

**2010-2011 Approved Signatories**

A motion is requested to approve signers of bank accounts as follows:

- **General Fund** – President or Vice President; Board Secretary/Business Administrator or Treasurer (any two of four)
- **Payroll** – Board Secretary/Business Administrator or Treasurer (any one of two)
- **Payroll Agency** - Board Secretary/Business Administrator or Treasurer (any one of two)
- **Unemployment Trust Account** – Board Secretary/Business Administrator or Treasurer (any one of two)
- **Cafeteria** – Board Secretary/Business Administrator
- **Student Activity Fund** – Superintendent and Board Secretary/Business Administrator

**Motion:**

**Second:**

**Approval:**

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**2010-2011 Petty Cash**

*A motion is requested to renew the following petty cash accounts as follows:*

- *Superintendent's Office: \$200.00*
- *Business Office: \$200.00*
- *Facilities Office: \$500.00*

*Individual expenditures for these accounts are capped at \$50.00 per expenditure for emergencies and small purchases only.*

**Motion:**

**Second:**

**Approval:**

**2010-2011 Board Meeting Dates**

Set dates for Regular Meetings as follows:

The established dates are the third week of each month unless otherwise designated. There is no August meeting of the Board.

**Proposed Tuesday Schedule**

May 11, 2010  
June 15, 2010  
July 20, 2010  
September 21, 2010  
October 19, 2010  
November 16, 2010  
*December 14, 2010*  
January 18, 2011  
February 15, 2011  
March 15, 2010

**Proposed Thursday Schedule**

May 13, 2010  
June 17, 2010  
July 22, 2010  
September 23, 2010  
October 21, 2010  
November 18, 2010  
*December 16, 2010*  
January 20, 2011  
February 17, 2011  
March 17, 2011

Meeting times are 7:15 p.m., following a work session at 7:00 p.m., in the Springfield Township school library.

**Motion:**

**Second:**

**Approval:**

**2010-2011 Newspaper of Record**

A motion is requested to designate the Burlington County Times as the Board's newspaper of record.

**Motion:**

**Second:**

**Approval:**

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**2010-2011 Designate a Depository for all School Funds**

A motion is requested to approve Beneficial Bank as depository for all School District Funds.

**Motion:**

**Second:**

**Approval:**

**2010-2011 School Curriculum**

Readopt existing school curriculum as per current curriculum guides.

**Motion:**

**Second:**

**Approval:**

**2010-2011 Policy and Procedures**

Readopt existing Board of Education Policy and Procedures as per current manual.

**Motion:**

**Second:**

**Approval:**

**2010-2011 Parliamentary Procedures**

A motion is requested to approve Robert's Rules of Order as guidelines for Board of Education Parliamentary Procedures.

**Motion:**

**Second:**

**Approval:**

**2010-2011 Chart of Accounts**

A motion is requested to approve the NJDOE GAAP chart of accounts as revised effective July 1, 2009.

**Motion:**

**Second:**

**Approval:**

**2010-2011 Code of Ethics**

Adopt New Jersey School Board Association's Code of Ethics for New Jersey School Board Members.

**Motion:**

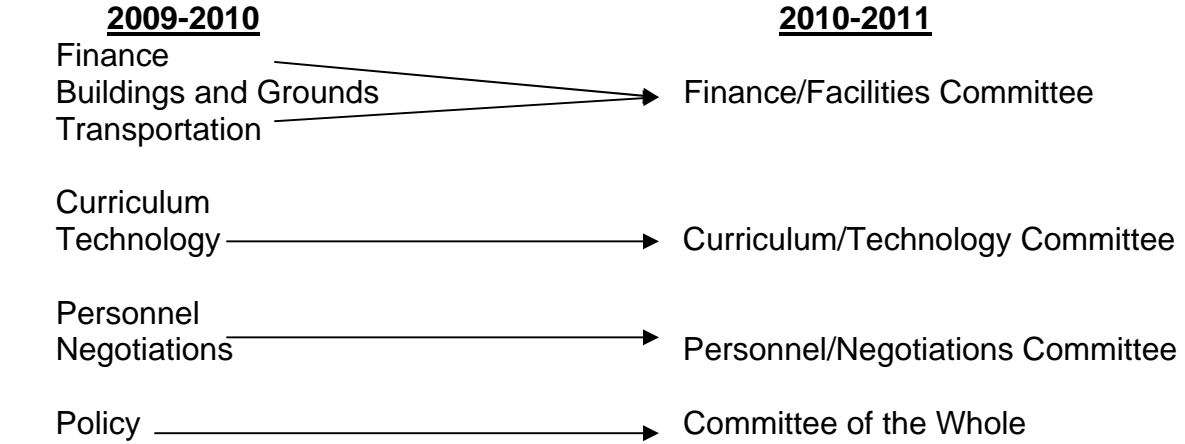
**Second:**

**Approval:**

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**2010-2011 Proposed Board of Education Committee Structure**

Approve the revised Board of Education Committee Structure for the 2010-2011 school year:



**Motion:**  
**Approval:**

**Second:**

**Motion to Adjourn:** \_\_\_\_\_ **Time:** \_\_\_\_\_  
**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_  
**Approval:**