

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010

Work Session: (6:30 to 7:15 p.m.) Closed Session: Interviews

Call to Order: A Regular Meeting of the Springfield Township Board of Education will be held on Tuesday, July 20, 2010, at 7:15 p.m. in the school library.

Roll Call of Members:

John Ainsworth
Lisa Giovanelli
Wil Klentzeris
John Megariotis
James Specca

Maggie Payne
David Reinisch
Dennis Schmieder
Robert Melillo

Others present:

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, July 20, 2010, at 7:15 p.m. in the school library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

Pledge of Allegiance:

The President will lead the Board and the assemblage in the Pledge of Allegiance.

Minutes:

Request approval for the Minutes of the Tuesday, June 15, 2010 Regular Meeting.

Motion: **Second:**

Approval:

Request approval for the Minutes of the Tuesday, June 15, 2010 Executive Work Session.

Motion: **Second:**

Approval:

Request approval of the Minutes of the Tuesday, June 15, 2010 Executive Session I.

Motion: **Second:**

Approval:

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

Request approval of the Minutes of the Tuesday, June 15, 2010 Executive Session II.

Motion: **Second:**

Approval:

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment:

Correspondence:

Letter from Deputy Commissioner, NJDOE, dated June 28, 2010

Motion to file correspondence: **Second:**

Approval

SBA/BS'S REPORT

PAYMENT OF BILLS:

Lunchroom:

06/17/10 – Invoice #790061010 = \$1,923.06

06/24/10 – Invoice #790061710 = \$2,502.01

07/01/10 – Invoice #790062410 = \$ 646.80

Total: \$5,071.87

Payroll:

Spr. Twp. BOE, Payroll Account-06/15/2010=\$132,141.07 (\$8,230.01 FICA/\$1,924.78 MEDI)

Spr. Twp. BOE, Payroll Account-06/18/2010=\$103,633.95 (\$6,457.34 FICA/\$1,510.18 MEDI)

Spr. Twp. BOE, Payroll Account-06/30/2010=\$ 27,359.24 (\$1,701.49 FICA/\$397.92 MEDI)

Spr. Twp. BOE, Payroll Account-07/15/2010=\$ 32,180.83 (\$2,000.51/FICA/\$467.86 MEDI)

Bills & Claims:

May 2009-2010:

Bills & Claims - \$518.82

June 2009-2010:

Bills & Claims - \$74,926.57; \$3,364.41; \$891.80; \$900.00

Employee Benefits - \$150.00

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

July 2010-2011:

Bills & Claims - \$900.00; \$40,043.00; \$56,787.26

Motion to approve payment of bills:

Motion:

Second:

Approval:

Financial Reports:

Request Board approval of Board Secretary and Treasurer's Report – May 2010.

Motion:

Second:

Approval:

Request Board approval of monthly transfer reports for May 2010. Documents provided to the Board by the Board Office showing budget line item reports for the period ending May 31, 2010 for certification.

Motion:

Second:

Approval:

Request Board approval of Board Secretary and Treasurer's Report – June 2010.

Motion:

Second:

Approval:

Request Board approval of monthly transfer reports for June 2010. Documents provided to the Board by the Board Office showing budget line item reports for the period ending June 30, 2010 for certification.

Motion:

Second:

Approval:

SUPERINTENDENT'S REPORT

ENROLLMENT

	<u>09-10</u>	<u>10-11 (as of 7/7/2010)</u>
Kindergarten	22	28
Mrs. Carter	5	5
First Grade	37	28
Second Grade	43	36
Third Grade	48	42
Fourth Grade	49	47
Fifth Grade	43	49
Sixth Grade	52	42
Out of District Placement	5	1
Total	304 (as of 6/30/2010)	278

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

Fire Drills

DATE	START	END	EVACUATION TIME
6/3/2010	9:16 a.m.	9:18:10 a.m.	57 seconds
6/15/2010	12:56 p.m.	12:57:53 p.m.	53 seconds
7/15/2010*	9:59 a.m.	10:00:26 a.m.	38 seconds

*Summer Camp: 84 students; 9 adults

School Bus Emergency Evacuation Drill Report

Date of Drill	Time Drill Conducted	School Name	Location of Drill	Route Number(s)	Names-Supervised
6/8/2010	8:56 am	STS	Side parking lot near gym	S7	Mr. Seth Cohen/ Mrs. Christine Skinner

(Second school bus emergency evacuation drill for Route S7. Should have two evacuation drills a year.

Presentations-Superintendent

Information Enclosed

Letter from Parker McCay dated June 21, 2010 regarding recent court decisions
 NJSBA Mandated Training Governance II, III & IV Registration Form
 NJSBA "Who Does What in Public School Governance" Booklet
 New Jersey School Digest, June 2010
 What's New in the SPELL-JIF Newsletter, July 2010
 NJSBA Workshop 2010: Tools-Techniques-Tactics

Important Dates

PERSONNEL

1. Resignation - Superintendent of Schools

Resolved, that the Board of Education accepts the resignation of Dr. Beth Godett, effective _____.

Motion:

Second:

Roll Call Vote:

Approval:

2. Approval – Amend School Business Administrator Contract

It is recommended that the Board of Education approve amending the School Business Administrator's contract for Mr. W. Daniel Saragnese from three days/week to one day/week, effective August 9-31, 2010.

Motion:

Second:

Roll Call Vote:

Approval:

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

3. Resignation – School Business Administrator/Board Secretary

Resolved, that the Board of Education accepts the resignation of Mr. W. Daniel Saragnese, effective August 31, 2010.

Motion:

Second:

Roll Call Vote:

Approval:

4. Approval – Appointment of Interim Superintendent

It is recommended that the Board of Education appoint _____ as Interim Superintendent of the Springfield Township Elementary School effective _____.

Motion:

Second:

Roll Call Vote:

Approval:

5. Approval – Appointment of Interim School Business Administrator/Board Secretary

It is recommended that the Board of Education appoint _____ as Interim School Board Administrator/Board Secretary effective _____.

Motion:

Second:

Roll Call Vote:

Approval:

6. Approval - Student Teacher - 2010-2011 School Year

It is recommended that the Board of Education approve Mrs. Susan Feltri as a student teacher from Drexel University with Mrs. Andrea Batchler beginning Monday, September 13, 2010 and ending Friday, December 10, 2010.

Motion:

Second:

Roll Call Vote:

Approval:

7. Approval - Reappoint Substitute Teachers - 2010-2011 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute teachers for the 2010-2011 school year:

Mrs. Christine Alpin	Mrs. Robin Kolb
Ms. Emily Bassett	Mrs. Mary Jane Kominkiewicz
Ms. Victoria Bell	Mrs. Ann Kuni
Ms. Jill Clemens	Mrs. Lori Marchetti
Ms. Kristina Connors	Mrs. Cindy Norman
Ms. Eva Curtsinger	Ms. Stacie Paczkowski
Ms. Michele Davies	Mrs. Sherry Preisig
Ms. Corinne Demore	Ms. Rachelle Quick
Mrs. Roxanne Dowell	Mr. Damien Rafalowski

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

Ms. Jacqueline Elmo	Ms. Bobbi-Jo Rockhill
Ms. Dawn Fagans	Ms. Elizabeth Sabin
Ms. Ashley Forsyth	Mrs. Melisa Schuessler
Mrs. Michele Guenther	Mr. Jason Shegda
Mrs. Maria Harvey	Ms. Elizabeth Simpkins
Ms. Amy Hoyer	Mrs. Roberta Smith
Mrs. Marie Kelly	Mrs. Dianne Stelljes
Mrs. Claire Kerr	Ms. Misty Weiss
Ms. Julia Kirchner	Ms. Melanie Wilbur
Mrs. Jennifer Kokotajlo	

Motion:

Second:

Roll Call Vote:

Approval:

8. Approval - Reappoint Substitute Nurses - 2010-2011 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute nurses for the 2010-2011 school year:

Mrs. Nanette Barnes
Mrs. Christine Chismar
Mrs. Christine Fitzpatrick
Mrs. Rachel Glickel
Mrs. Sharon Goodman
Mrs. Tricia Hancock
Mrs. Patricia Herriman
Mrs. Karen Miller
Mrs. Diane Talbert
Mrs. Nadine Tenzer

Motion:

Second:

Roll Call Vote:

Approval:

9. Approval – Reappoint Substitute Educational Assistants, Cafeteria, Playground, Bus Aides - 2010-2011 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute educational assistants, cafeteria, playground, bus aides for the 2010-2011 school year:

Mrs. Annette Capra
Mrs. Carla Donahue
Mrs. Christine Fort
Mrs. Nina Golub
Ms. Andrea Karadis
Mr. Jack Thorn

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

Motion: **Second:**
Roll Call Vote:
Approval:

10. Approval – Appointment Substitute Teacher - 2010-2011 School Year

It is recommended that the Board of Education approve the appointment of Mrs. Catherine Weir as a substitute teacher for the 2010-2011 school year. (Mrs. Weir has a substitute teacher certificate and fingerprint approval letter.)

Motion: **Second:**
Roll Call Vote:
Approval:

11. Approval – Divide Grade One Enrollment to Two Sections

It is recommended that the Board of Education approve the division of grade one enrollment to two sections for the 2010-2011 school year.

Motion: **Second:**
Roll Call Vote:
Approval:

12. Approval - Appointment 2010-2011 School Year

It is recommended that the Board of Education approve the appointment of professional certificated staff member (grade 1) for the 2010-2011 school year. (Salary per negotiated contract.)

Last Name	Position	Time Schedule	Salary
Stewart, Ashley	Teacher	FT (BA4)	\$52,240.00

Motion for Approval: **Second:**
Roll Call Vote:
Approval:

CONTRACT

1. Approval – Applied Behavioral Services Agreement 2010-2011

It is recommended that the Board of Education approve the Applied Behavioral Services Agreement with Eden Autism Services for the 2010-2011 school year.

Motion: **Second:**
Approval:

2. Approval – Extended School Year Contracts – Mansfield Program

It is recommended that the Board of Education approve two tuition contracts for the Extended School Year (ESY) Mansfield Program for a total cost of \$2,400.00.

Motion: **Second:**
Approval:

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

3. Approval – Professional Development Agreement: James Messersmith

It is recommended that the Board of Education approve the agreement with James L. Messersmith for approximately 300 hours of professional development to include coaching, mentoring services, science curriculum advice and modeling of teaching techniques from approximately September 1, 2010 through June 2011. The rate of pay is \$40.00 per hour. Funding provided through NCLB & REAP grants.

Motion: **Second:**
Approval:

4. Approval – Nutri-Serve Ala Carte Prices List 2010-2011

It is recommended that the Board of Education approve the Nutri-Serve Price List for the 2010-2011 school year as follows:

	Current	Proposed
Student Lunch	\$2.30	\$2.55
Reduced Student Lunch	\$.40	\$.40
Adult Lunch	\$3.00 - \$3.50	\$3.25 - \$3.50
Milk	\$.50	\$.55
Spring Water	\$.50 - \$1.00	\$.60 - \$1.00
Pure Juice, 4 oz.	\$.50	\$.55
Soft Pretzel	\$.75	\$.75
Baked Chips	\$.75	\$.85
Fresh Fruit	\$.50	\$.50
Nachos	\$1.00	\$1.00
Fresh Baked Otis Cookie	\$.50	\$.50
Ice Cream	\$.75	\$ 1.00
Goldfish	\$.35	\$.40

All snacks currently meet government requirements and will continue to do so.

Motion: **Second:**
Approval:

5. Approval – LRC-South Van Outreach Service - 2010-2011

It is recommended that the Board of Education approve the LRC-South Van Outreach contract for the 2010-2011 school year.

Motion: **Second:**
Approval:

6. Approval – Penn Literacy Network

It is recommended that the Board of Education approve a contract with Penn Literacy Network in the amount of \$5,000 for three sessions with dates to be determined by the CSA. Funding through NCLB Title I.

Motion: **Second:**
Approval:

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

PLANS

1. Approval – Professional Development Plan

It is recommended that the Board of Education approve the Professional Development Plan for the 2010-2011 school year.

Motion:

Second:

Approval:

GRANT

1. Approval – Target Grant – 2010-2011

It is recommended that the Board of Education approve the acceptance of the funding of \$2,000 from a Target Grant for the Roar into Reading with Kinderbooks Program for the 2010-2011 school year.

Motion:

Second:

Approval:

FIELD TRIPS

Approval - Field Trip 2010-2011 School Year

It is recommended that the Board of Education approve the following field trips for the 2010-2011 school year:

Tuesday, October 26, 2010-Grade 2, The Academy of Natural Sciences, Philadelphia, PA, 9:00 am-3:00 pm (Mrs. Batchler, Nurse)

Wednesday, October 27, 2010-Grade 1, NJ Forest Resource Center, Jackson, NJ, 9:00 am-1:00 pm (Mrs. Byrne, Nurse)

Wednesday, March 16, 2011-Grade 2, Trenton War Memorial (Theatreworks USA, Trenton, NJ, 9:00 am-Noon (Mrs. Batchler, Nurse)

Motion:

Second:

Approval:

OTHER

1. Travel Approval

Schedule #2 – list of staff travel with cost of mileage reimbursement only-copies in packet.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion:

Second:

Approval:

**Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010**

2. Approval – Donation of Office Furniture

It is recommended that the Board of Education accept the donation from Dr. Beth Godett of office furnishings currently in the Superintendent's Office to include desk, credenza, desk chair, two office chairs, bookcase and refrigerator for a total value of \$650.00.

Motion:

Second:

Approval:

OLD BUSINESS:

NEW BUSINESS:

Motion to Enter Executive Session: Time: _____

Purpose: Personnel

Motion:

Second:

Approval:

Motion to return to Regular Session: Time:

Motion:

Second:

Approval:

Motion to adjourn: _____

Time: _____

Motion:

Second:

Approval:

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010

ADDENDUM

PERSONNEL

13. Revised: Approval - Appointment 2010-2011 School Year

It is recommended that the Board of Education approve the appointment of professional certificated staff member (grade 1) for the 2010-2011 school year. (Salary per negotiated contract.)

Last Name	Position	Time Schedule	Salary
Stewart, Ashley	Teacher	FT (BA4 + 9)	\$53,240.00

Motion for Approval:

Second:

Roll Call Vote:

Approval:

OTHER

2. Travel Approval

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

Motion:

Second:

Approval:

3. Revised: Approval – Donation of Office Furniture

It is recommended that the Board of Education accept the donation from Dr. Beth Godett of office furnishings currently in the Superintendent's Office to include desk, credenza, desk chair, two office chairs, microwave and refrigerator for a total value of \$650.00.

Motion:

Second:

Approval: