

Springfield Township Board of Education
Jobstown, NJ 08041
Tuesday, July 20, 2010

Work Session: (6:30 to 7:15 p.m.) Closed Session: Interviews

Call to Order: A **Closed Work Session** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, July 20, 2010, at 6:35 p.m. in the school library.

Roll Call of Members:

John Ainsworth - present
Lisa Giovanelli - present
Wil Klentzeris - present
John Megariotis - present
James Specca - present

Maggie Payne - present
David Reinisch - present
Dennis Schmieder - present
Robert Melillo - present

Others present:

Dr. Godett and Mr. Saragnese

The Board interviewed candidates for the positions of Interim Superintendent and Interim School Business Administrator/Board Secretary.

Call to Order: A **Regular Meeting** of the Springfield Township Board of Education was called to order by Mr. Specca on Tuesday, July 20, 2010, at 8:00 p.m. in the school library.

Roll Call of Members:

John Ainsworth - present
Lisa Giovanelli - present
Wil Klentzeris - present
John Megariotis - present
James Specca - present

Maggie Payne - present
David Reinisch - present
Dennis Schmieder - present
Robert Melillo - present

Others present:

Dr. Godett and Mr. Saragnese

Public Notice:

As per the Open Public Meetings Act, NJSA 10:4-6, notice of this regular meeting of the Springfield Township Board of Education to be held on Tuesday, July 20, 2010, at 7:15 p.m. in the school library, in Jobstown, New Jersey, including the list of bills to be paid and any other business that may come before the Board of Education.

Sent to: Burlington County Times
Board of Education Members
Springfield Township Clerk

Posted: Springfield Township School
Board of Education Office
Springfield Twp Municipal Building, Jobstown, NJ

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Pledge of Allegiance:

The President led the Board and the assemblage in the Pledge of Allegiance.

Minutes:

Request approval of the Minutes of the Tuesday, June 15, 2010 Regular Meeting.

Motion: Schmieder

Second: Payne

Approval: 9-0

Request approval of the Minutes of the Tuesday, June 15, 2010 Executive Work Session.

Motion: Ainsworth

Second: Megariotis

Approval: 9-0

Request approval of the Minutes of the Tuesday, June 15, 2010 Executive Session I.

Motion: Melillo

Second: Schmieder

Approval: 9-0

Request approval of the Minutes of the Tuesday, June 15, 2010 Executive Session II.

Motion: Giovanelli

Second: Klentzeris

Approval: 9-0

PUBLIC COMMENT

The public shall be reminded that they should attempt to resolve the problems and/or complaints through initial contact with the appropriate staff. Such matters should only be brought to the Board of Education after all avenues within the administrative chain of command have been exhausted. In addition, items regarding personnel should follow the chain of command and any comments could hold the resident and the Board of Education liable.

Public Comment:

Staff member Andy Batchler expressed pleasure at seeing the first grade being split into two sections and the return of Ashley Stewart to an elementary teaching position.

Correspondence:

Letter from Deputy Commissioner, NJDOE, dated June 28, 2010

Motion to file correspondence: Schmieder

Second: Giovanelli

Approval: 9-0

SBA/BS'S REPORT

Representatives from Nutri-Serve reviewed their proposed pricing structure and healthy snack requirements with the Board.

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PAYMENT OF BILLS:

Lunchroom:

06/17/10 – Invoice #790061010 = \$1,923.06
06/24/10 – Invoice #790061710 = \$2,502.01
07/01/10 – Invoice #790062410 = \$ 646.80
Total: \$5,071.87

Payroll:

Spr. Twp. BOE, Payroll Account-06/15/2010=\$132,141.07 (\$8,230.01 FICA/\$1,924.78 MEDI)
Spr. Twp. BOE, Payroll Account-06/18/2010=\$103,633.95 (\$6,457.34 FICA/\$1,510.18 MEDI)
Spr. Twp. BOE, Payroll Account-06/30/2010=\$ 27,359.24 (\$1,701.49 FICA/\$397.92 MEDI)
Spr. Twp. BOE, Payroll Account-07/15/2010=\$ 32,180.83 (\$2,000.51/FICA/\$467.86 MEDI)

Bills & Claims:

May 2009-2010:

Bills & Claims - \$518.82

June 2009-2010:

Bills & Claims - \$74,926.57; \$3,364.41; \$891.80; \$900.00
Employee Benefits - \$150.00

July 2010-2011:

Bills & Claims - \$900.00; \$40,043.00; \$56,787.26

Motion to approve payment of bills:

Motion: Giovanelli

Second: Payne

Approval: 9-0

Financial Reports:

Request Board approval of Board Secretary and Treasurer's Report – May 2010.

Motion: Giovanelli

Second: Reinisch

Approval: 9-0

Request Board approval of monthly transfer reports for May 2010. Documents provided to the Board by the Board Office showing budget line item reports for the period ending May 31, 2010 for certification.

Motion: Melillo

Second: Payne

Approval: 9-0

Request Board approval of Board Secretary and Treasurer's Report – June 2010.

Motion: Giovanelli

Second: Payne

Approval: 9-0

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Request Board approval of monthly transfer reports for June 2010. Documents provided to the Board by the Board Office showing budget line item reports for the period ending June 30, 2010 for certification.

Motion: Megariotis
Approval: 9-0

Second: Giovanelli

SUPERINTENDENT'S REPORT

ENROLLMENT

| | <u>09-10</u> | <u>10-11 (as of 7/7/2010)</u> |
|---------------------------|------------------------------|-------------------------------|
| Kindergarten | 22 | 28 |
| Mrs. Carter | 5 | 5 |
| First Grade | 37 | 28 |
| Second Grade | 43 | 36 |
| Third Grade | 48 | 42 |
| Fourth Grade | 49 | 47 |
| Fifth Grade | 43 | 49 |
| Sixth Grade | 52 | 42 |
| Out of District Placement | 5 | 1 |
| Total | 304 (as of 6/30/2010) | 278 |

Fire Drills

| DATE | START | END | EVACUATION TIME |
|------------|------------|---------------|-----------------|
| 6/3/2010 | 9:16 a.m. | 9:18:10 a.m. | 57 seconds |
| 6/15/2010 | 12:56 p.m. | 12:57:53 p.m. | 53 seconds |
| 7/15/2010* | 9:59 a.m. | 10:00:26 a.m. | 38 seconds |

*Summer Camp: 84 students; 9 adults

School Bus Emergency Evacuation Drill Report

| Date of Drill | Time Drill Conducted | School Name | Location of Drill | Route Number(s) | Names-Supervised |
|---------------|----------------------|-------------|---------------------------|-----------------|---|
| 6/8/2010 | 8:56 am | STS | Side parking lot near gym | S7 | Mr. Seth Cohen/ Mrs. Christine Skinner |

(Second school bus emergency evacuation drill for Route S7. Should have two evacuation drills a year.

Presentations-Superintendent

Information Enclosed

Letter from Parker McCay dated June 21, 2010 regarding recent court decisions
NJSBA Mandated Training Governance II, III & IV Registration Form
NJSBA "Who Does What in Public School Governance" Booklet
New Jersey School Digest, June 2010

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What's New in the SPELL-JIF Newsletter, July 2010
NJSBA Workshop 2010: Tools-Techniques-Tactics

Important Dates

PERSONNEL

1. Resignation - Superintendent of Schools

Resolved, that the Board of Education accepts the resignation of Dr. Beth Godett, effective _____.

Motion:

Second:

Roll Call Vote:

Approval:

Motion Tabled

2. Approval – Amend School Business Administrator Contract

It is recommended that the Board of Education approve amending the School Business Administrator's contract for Mr. W. Daniel Saragnese from three days/week to one day/week, effective August 9-31, 2010.

Motion:

Second:

Roll Call Vote:

Approval:

Motion Tabled

3. Resignation – School Business Administrator/Board Secretary

Resolved, that the Board of Education accepts the resignation of Mr. W. Daniel Saragnese, effective August 31, 2010.

Motion:

Second:

Roll Call Vote:

Approval:

Motion Tabled

4. Approval – Appointment of Interim Superintendent

It is recommended that the Board of Education appoint _____ as Interim Superintendent of the Springfield Township Elementary School effective _____.

Motion:

Second:

Roll Call Vote:

Approval:

Motion Tabled

5. Approval – Appointment of Interim School Business Administrator/Board Secretary

It is recommended that the Board of Education appoint _____ as Interim School Board Administrator/Board Secretary effective _____.

Motion:

Second:

Roll Call Vote:

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Approval:
Motion Tabled

6. Approval - Student Teacher - 2010-2011 School Year

It is recommended that the Board of Education approve Mrs. Susan Feltri as a student teacher from Drexel University with Mrs. Andrea Batchler beginning Monday, September 13, 2010 and ending Friday, December 10, 2010.

Motion: Payne **Second: Schmieder**
Roll Call Vote: All Aye
Approval: 9-0

7. Approval - Reappoint Substitute Teachers - 2010-2011 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute teachers for the 2010-2011 school year:

| | |
|-------------------------|-----------------------------|
| Mrs. Christine Alpin | Mrs. Robin Kolb |
| Ms. Emily Bassett | Mrs. Mary Jane Kominkiewicz |
| Ms. Victoria Bell | Mrs. Ann Kuni |
| Ms. Jill Clemens | Mrs. Lori Marchetti |
| Ms. Kristina Connors | Mrs. Cindy Norman |
| Ms. Eva Curtsinger | Ms. Stacie Paczkowski |
| Ms. Michele Davies | Mrs. Sherry Preisig |
| Ms. Corinne Demore | Ms. Rachelle Quick |
| Mrs. Roxanne Dowell | Mr. Damien Rafalowski |
| Ms. Jacqueline Elmo | Ms. Bobbi-Jo Rockhill |
| Ms. Dawn Fagans | Ms. Elizabeth Sabin |
| Ms. Ashley Forsyth | Mrs. Melisa Schuessler |
| Mrs. Michele Guenther | Mr. Jason Shegda |
| Mrs. Maria Harvey | Ms. Elizabeth Simpkins |
| Ms. Amy Hoyer | Mrs. Roberta Smith |
| Mrs. Marie Kelly | Mrs. Dianne Stelljes |
| Mrs. Claire Kerr | Ms. Misty Weiss |
| Ms. Julia Kirchner | Ms. Melanie Wilbur |
| Mrs. Jennifer Kokotajlo | |

Motion: Megariotis **Second: Melillo**
Roll Call Vote: All Aye
Approval: 9-0

8. Approval - Reappoint Substitute Nurses - 2010-2011 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute nurses for the 2010-2011 school year:

Mrs. Nanette Barnes

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| |
|----------------------------|
| Mrs. Christine Chismar |
| Mrs. Christine Fitzpatrick |
| Mrs. Rachel Glickel |
| Mrs. Sharon Goodman |
| Mrs. Tricia Hancock |
| Mrs. Patricia Herriman |
| Mrs. Karen Miller |
| Mrs. Diane Talbert |
| Mrs. Nadine Tenzer |

Motion: Megariotis
Roll Call Vote: All Aye
Approval: 9-0

Second: Melillo

9. Approval – Reappoint Substitute Educational Assistants, Cafeteria, Playground, Bus Aides - 2010-2011 School Year

It is recommended that the Board of Education approve the reappointment of the following substitute educational assistants, cafeteria, playground, bus aides for the 2010-2011 school year:

| |
|---------------------|
| Mrs. Annette Capra |
| Mrs. Carla Donahue |
| Mrs. Christine Fort |
| Mrs. Nina Golub |
| Ms. Andrea Karadis |
| Mr. Jack Thorn |

Motion: Megariotis
Roll Call Vote: All Aye
Approval: 9-0

Second: Melillo

10. Approval – Appointment Substitute Teacher - 2010-2011 School Year

It is recommended that the Board of Education approve the appointment of Mrs. Catherine Weir as a substitute teacher for the 2010-2011 school year. (Mrs. Weir has a substitute teacher certificate and fingerprint approval letter.)

Motion: Schmieder
Roll Call Vote: All Aye
Approval: 9-0

Second: Giovanelli

11. Approval – Divide Grade One Enrollment to Two Sections

It is recommended that the Board of Education approve the division of grade one enrollment to two sections for the 2010-2011 school year.

Motion: Schmieder
Roll Call Vote: All Aye
Approval: 9-0

Second: Giovanelli

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12. Approval - Appointment 2010-2011 School Year

It is recommended that the Board of Education approve the appointment of professional certificated staff member (grade 1) for the 2010-2011 school year. (Salary per negotiated contract.)

| Last Name | Position | Time Schedule | Salary |
|-----------------|----------|---------------|-------------|
| Stewart, Ashley | Teacher | FT (BA4 + 9) | \$53,240.00 |

Motion for Approval: Schmieder
Roll Call Vote: All Aye
Approval: 9-0

Second: Giovanelli

CONTRACT

1. Approval – Applied Behavioral Services Agreement 2010-2011

It is recommended that the Board of Education approve the Applied Behavioral Services Agreement with Eden Autism Services for the 2010-2011 school year.

Motion: Giovanelli

Second: Reinisch

Approval: 8-0-1 (Schmieder – Abstain)

2. Approval – Extended School Year Contracts – Mansfield Program

It is recommended that the Board of Education approve two tuition contracts for the Extended School Year (ESY) Mansfield Program for a total cost of \$2,400.00.

Motion: Payne

Second: Klentzeris

Approval: 8-0-1 (Giovanelli – Abstain)

3. Approval – Professional Development Agreement: James Messersmith

It is recommended that the Board of Education approve the agreement with James L. Messersmith for a maximum of 300 paid hours of professional development to include coaching, mentoring services, science curriculum advice and modeling of teaching techniques from approximately September 1, 2010 through June 2011. The rate of pay is \$40.00 per hour. Funding provided through NCLB & REAP grants.

Motion: Schmieder

Second: Payne

Approval: 9-0

4. Approval – Nutri-Serve Ala Carte Prices List 2010-2011

It is recommended that the Board of Education approve the Nutri-Serve Price List for the 2010-2011 school year as follows:

| | Current | Proposed |
|---------------|---------|----------|
| Student Lunch | \$2.30 | \$2.55 |

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| | | |
|-------------------------|---------------|---------------|
| Reduced Student Lunch | \$.40 | \$.40 |
| Adult Lunch | \$3.00/\$3.50 | \$3.25/\$3.50 |
| Milk | \$.50 | \$.50 |
| Spring Water | \$.50/\$1.00 | \$.60/\$1.00 |
| Pure Juice, 4 oz. | \$.50 | \$.55 |
| Soft Pretzel | \$. 75 | \$.75 |
| Baked Chips | \$.75 | \$.85 |
| Fresh Fruit | \$.50 | \$.50 |
| Nachos | \$1.00 | \$1.00 |
| Fresh Baked Otis Cookie | \$.50 | \$.50 |
| Ice Cream | \$.75 | \$ 1.00 |
| Goldfish | \$.35 | \$.40 |

All snacks currently meet government requirements and will continue to do so.

Motion: Melillo **Second: Schmieder**
Approval: 9-0

5. Approval – LRC-South Van Outreach Service - 2010-2011

It is recommended that the Board of Education approve the LRC-South Van Outreach contract for the 2010-2011 school year.

Motion: Giovanelli **Second: Payne**
Approval: 9-0

6. Approval – Penn Literacy Network

It is recommended that the Board of Education approve a contract with Penn Literacy Network in the amount of \$5,000 for three sessions with dates to be determined by the CSA. Funding through NCLB Title I.

Motion: Melillo **Second: Reinisch**
Approval: 9-0

PLANS

1. Approval – Professional Development Plan

It is recommended that the Board of Education approve the Professional Development Plan for the 2010-2011 school year.

Motion: Schmieder **Second: Giovanelli**
Approval: 8-0-1 (Megariotis – Abstain)

GRANT

1. Approval – Target Grant – 2010-2011

It is recommended that the Board of Education approve the acceptance of the funding of \$2,000 from a Target Grant for the Roar into Reading with Kinderbooks Program for the 2010-2011 school year.

Motion: Ainsworth **Second: Schmieder**
Approval: 9-0

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FIELD TRIPS

Approval - Field Trip 2010-2011 School Year

It is recommended that the Board of Education approve the following field trips for the 2010-2011 school year:

Tuesday, October 26, 2010-Grade 2, The Academy of Natural Sciences, Philadelphia, PA, 9:00 am-3:00 pm (Mrs. Batchler, Nurse)

Wednesday, October 27, 2010-Grade 1, NJ Forest Resource Center, Jackson, NJ, 9:00 am-1:00 pm (Mrs. Byrne, Nurse)

Wednesday, March 16, 2011-Grade 2, Trenton War Memorial (Theatreworks USA, Trenton, NJ, 9:00 am-Noon (Mrs. Batchler, Nurse)

**Motion: Megariotis
Approval: 9-0**

Second: Reinisch

OTHER

1. Travel Approval

Schedule #1 – list of staff travel with costs relating to workshop fees, lodging, meals and mileage reimbursement.

Schedule #2 – list of staff travel with cost of mileage reimbursement only-copies in packet.

Upon the recommendation of the Superintendent, the Board pre-approves any staff travel represented on current lists.

**Motion: Giovanelli
Approval: 9-0**

Second: Melillo

2. Approval – Donation of Office Furniture

It is recommended that the Board of Education accept the donation from Dr. Beth Godett of office furnishings currently in the Superintendent's Office to include desk, credenza, desk chair, two office chairs, microwave and refrigerator for a total value of \$650.00.

**Motion: Giovanelli
Approval: 9-0**

Second: Payne

OLD BUSINESS:

Mr. Melillo requested a status report on the Renaissance Charter School. Mr. Saragnese will update the Board prior to his departure.

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NEW BUSINESS:

Mrs. Payne wished to acknowledge the success of all Springfield School students in Springfield's summer baseball and softball seasons.

Motion to Enter Executive Session: Time: 8:57 p.m.

Purpose: Personnel

Motion: Megariotis

Second: Melillo

Approval: 9-0

Motion to return to Regular Session: Time: 9:42 p.m.

Motion: Ainsworth

Second: Klentzeris

Approval: 9-0

Motion to adjourn: _____

Time: 9:44 p.m.

Motion: Ainsworth

Second: Megariotis

Approval: 9-0

Respectfully submitted,

W. Daniel Saragnese
SBA/BS